

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**JUNE 26, 2019**

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mr. Covin called the meeting to order at 6:00 P.M.

**A. ROLL CALL**

Mr. Covin - President

Dr. Critelli - absent

Ms. McCaskill

Mrs. Youngblood Brown – VP - absent

Mr. Zambrano

Mrs. Peters

Mr. Grant

Rev. Bennett

Mrs. Perez

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

Donald C. Covin, Board President, saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Mr. Covin made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

**C-1. STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

**C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

Motion was made by Mrs. Perez, seconded by Mr. Grant and carried by roll call vote that the Board approve the following items (D – E5).

Ayes (7), Nays (0), Absent (2) Mrs. Youngblood Brown and Dr. Critelli

**D. APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Agenda Meeting minutes of May 21, 2019
- Regular Meeting minutes of May 22, 2019

**E. SECRETARY'S REPORT**

**1. BUDGET TRANSFER REPORTS – FY19 APRIL AND FY19 MAY TRANSFERS**

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

**RESOLUTION**

**WHEREAS** N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1.

**NOW, THEREFORE BE IT RESOLVED** that the attached line item transfers FY19 April and FY May Transfers as listed be approved for the months ending April 30, 2019 and May 31, 2019.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 7  
Nays: 0  
Absent: 2 (Mrs. Youngblood Brown and Dr. Critelli)  
Date: June 26, 2019

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORT - APRIL 30, 2019 AND MAY 31, 2019**

That the Board approve the Board Secretary's Report for the months ending April 30, 2019 and May 31, 2019 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORT OF THE TREASURER - APRIL 30, 2019 AND MAY 31, 2019**

That the Board approve the Report of the Treasurer for the months ending April 30, 2019 and May 31, 2019 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/  
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the April 30, 2019 and May 31, 2019 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution:

**RESOLUTION**

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of April 30, 2019 and May 31, 2019 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator / Board Secretary

Ayes: 7  
Nays: 0  
Absent: 2 (Mrs. Youngblood Brown and Dr. Critelli)  
Date: June 26, 2019

E. **SECRETARY'S REPORT (continued)**

Motion was made by Mrs. Perez, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following item (E6).

Ayes (6), Nays (0), Abstain (1) Mrs. Peters, Absent (2) Mrs. Youngblood Brown and Dr. Critelli

6. **BILLS AND CLAIMS – MAY 1 - 31, 2019 AND JUNE 1 - 26, 2019 FOR BOARD OF RECREATION COMMISSION, VIOLETA PETERS AND CITY OF LONG BRANCH FINANCE**

That the Board approve the bills and claims for May 1 - 31, 2019 and June 1 - 26, 2019 for Board of Recreation Commission, Violeta Peters and City of Long Branch Finance (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. Peters, seconded by Mr. Grant and carried by roll call vote that the Board approve the following item (E7).

Ayes (6), Nays (0), Abstain (1) Mr. Covin, Absent (2) Mrs. Youngblood Brown and Dr. Critelli

7. **BILLS AND CLAIMS – MAY 1 - 31, 2019 AND JUNE 1 - 26, 2019 FOR DONALD COVIN, MICHELE CRITELLI, Ed.D. AND ANDREW CRITELLI**

That the Board approve the bills and claims for May 1 - 31, 2019 and June 1 - 26, 2019 for Donald Covin, Michele Critelli, Ed.D. and Andrew Critelli (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mrs. Perez, seconded by Mr. Grant and carried by roll call vote that the Board approve the following items (E8 – E10).

Ayes (7), Nays (0), Absent (2) Mrs. Youngblood Brown and Dr. Critelli

8. **BILLS AND CLAIMS – MAY 1 - 31, 2019 AND JUNE 1 - 26, 2019 EXCLUDING BOARD OF RECREATION COMMISSION, CITY OF LONG BRANCH FINANCE, VIOLETA PETERS, DONALD COVIN, MICHELE CRITELLI, Ed.D. AND ANDREW CRITELLI**

That the Board approve the bills and claims for May 1 - 31, 2019 and June 1 - 26, 2019 excluding Board of Recreation Commission, City of Long Branch Finance, Violeta Peters, Donald Covin, Michele Critelli, Ed.D. and Andrew Critelli (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

9. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – MAY 31, 2019**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for May 31, 2019 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

10. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF MAY 31, 2019**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of May 31, 2019 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).



**LONG BRANCH PUBLIC SCHOOLS**

**Long Branch, New Jersey**

**STUDENT REGISTRATION**

**(as of May 30, 2019)**

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
<b>PreK</b>				293	209	245	<b>747</b>			<b>747</b>
<b>Kdg</b>		60		105	118	118	<b>401</b>			<b>401</b>
<b>1st</b>	107	152	118				<b>377</b>			<b>377</b>
<b>2nd</b>	79	185	106				<b>370</b>			<b>370</b>
<b>3rd</b>	89	171	86				<b>346</b>			<b>346</b>
<b>4th</b>	99	178	95				<b>372</b>			<b>372</b>
<b>5th</b>	62	152	102				<b>316</b>			<b>316</b>
<b>6th</b>							<b>0</b>	390		<b>390</b>
<b>7th</b>							<b>0</b>	377		<b>377</b>
<b>8th</b>							<b>0</b>	375		<b>375</b>
<b>9th</b>							<b>0</b>		378	<b>378</b>
<b>10th</b>							<b>0</b>		363	<b>363</b>
<b>11th</b>							<b>0</b>		331	<b>331</b>
<b>12th</b>							<b>0</b>		350	<b>350</b>
<b>MCI</b>	13						<b>13</b>	13	14	<b>40</b>
<b>MD</b>							<b>0</b>			<b>0</b>
<b>BD</b>	6						<b>6</b>	13	26	<b>45</b>
<b>LD</b>	60		37				<b>97</b>	47	24	<b>168</b>
<b>AUT</b>	18		18				<b>36</b>	13	10	<b>59</b>
<b>PD</b>						28	<b>28</b>			<b>28</b>
<b>OOD</b>	6	2	8		8	1	<b>25</b>	8	19	<b>52</b>
<b>Home Instruction</b>							<b>0</b>			<b>0</b>
<b>TOTAL</b>	<b>539</b>	<b>900</b>	<b>570</b>	<b>398</b>	<b>335</b>	<b>392</b>	<b>3134</b>	<b>1236</b>	<b>1515</b>	<b>5885</b>

**May 30, 2018**

School	AAA	GLC	GRE	MA	JMFECLC	LWC	Total Elem	MS	HS	Total
<b>Totals</b>	<b>573</b>	<b>891</b>	<b>558</b>	<b>400</b>	<b>323</b>	<b>411</b>	<b>3156</b>	<b>1181</b>	<b>1477</b>	<b>5814</b>

F. **SUPERINTENDENT'S REPORT**

Dr. Salvatore requested a moment of silence for David Bass, a Middle School corridor aide, who recently passed away.

1. **RECOGNITION OF ACHIEVEMENT**

**Voice of Democracy Speech Writing Scholarship Awards**

The Veterans of Foreign Wars Brighton Memorial Post 2140 sponsored the Voice of Democracy Speech Writing Scholarship Competition. The following Long Branch High School students were selected as winners:

Victoria Da Gamma	-	First Place	-	\$50.00
Max Rosen	-	Second Place	-	\$45.00
Alan Olivera	-	Third Place	-	\$40.00
Renee Maldonado	-	Fourth Place	-	\$35.00
Marcelino Vasquez	-	Fifth Place	-	\$30.00

**Patriot's Pen Essay Contest**

The Veterans of Foreign Wars Brighton Memorial Post 2140 sponsored the Patriot's Pen Essay Contest. The following Long Branch Middle School students were selected as winners:

Alex Fletcher	-	First Place	-	\$30.00
Anglie Cruz	-	Second Place	-	\$25.00
Camilla Monson	-	Third Place	-	\$20.00
Emily Gonzalez	-	Fourth Place	-	\$15.00
Gandy Marin-Gomez	-	Fifth Place	-	\$10.00

2. **CONTRACTED SERVICES - FY2019 - APPENDIX F-1**

G. **GENERAL ITEMS**

**Comments from the Governance Committee Chair (APPENDIX G-1)**

Mr. Covin briefed the Board regarding discussions held by members of the Governance Committee. Those items are contained in the agenda under Appendix G-1.

**Comments from the Athletics Committee Chair (APPENDIX G-2)**

Mrs. Peters briefed the Board regarding discussions held by members of the Athletic Committee. Those items are contained in the agenda under Appendix G-2.

Motion was made by Ms. McCaskill, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following items (G1 – G11).

Ayes (7), Nays (0), Absent (2) Mrs. Youngblood Brown and Dr. Critelli

1. **APPROVAL OF MUNICIPAL TAX PAYMENT SCHEDULE - 2019 - 2020**

That the Board approve the attached Municipal Tax Payment Schedule for 2019 - 2020 as listed on **APPENDIX G-3**.

2. **APPROVAL TO ESTABLISH THE MONMOUTH MEDICAL CENTER DIVERSITY & INCLUSION SCHOLARSHIP**

That the Board ratify the establishment of the Monmouth Medical Center Diversity & Inclusion Scholarship in the amount of \$1,000 to a graduating senior who meets the following criteria: Acceptance to an accredited, 2 or 4 year college or university; a 2.75 cumulative GPA or higher; involvement in any type of community service and extracurricular activities during their junior and senior years; student is pursuing a career in medicine, science, public health or education and submission of a typed response to essay questions.

3. **AUTHORIZATION TO FILE RESOLUTION FOR RENEWAL OF APPROVAL TO USE THE ALTERNATE METHOD OF COMPLIANCE BY PROVIDING TOILET FACILITIES OUTSIDE PRE-K/K CLASSROOMS**

That the Board adopt the following resolution and authorizes it to be filed for the 2019-2020 school year.

**RESOLUTION**

**BE IT RESOLVED** that, pursuant to N.J.A.C. 6:22 the Long Branch Public Schools elect to use the alternate method of compliance by providing toilet rooms adjacent to or outside of the classroom in lieu of individual toilet rooms in each classroom.

**BE IT FURTHER RESOLVED** that, school children utilizing such toilet rooms will be accompanied by an instructional assistant to the toilet between the regular classroom and the toilet room adjacent to or outside of their regular classrooms at the following locations; Morris Avenue School, Lenna W. Conrow School and Holy Trinity.

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Peter Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 7  
Nays: 0  
Absent: 2 (Mrs. Youngblood Brown and Dr. Critelli)  
Date: June 26, 2019

G. **GENERAL ITEMS (continued)**

4. **APPROVAL OF INSURANCE PROPOSALS - 2019 - 2020**

That the Board approve the following insurance coverage for the 2019 - 2020 school year:

<b>TYPE OF POLICY</b>	<b>2018 - 2019 PREMIUM</b>	<b>2019 - 2020 PREMIUM</b>	<b>INSURANCE COMPANY</b>
Package including Property, Crime, Inland Marine, General Liability and Automobile	\$519,322	\$552,689	American Alternative
Educators' Legal Liability	\$46,954	\$48,897	American Alternative
Umbrella	\$60,761	\$62,055	American Alternative
Travel Accident - (Three year term - \$2,250/Bill \$750 Annually)	\$750	\$750	Hartford
NJCAP FF Excess - \$50M Shared Limit	\$28,441	Opted for coverage listed below	Fireman's Fund
NJUEP Excess - \$30M Unshared Limit	N/A	\$23,960	StarStone/Markel
Environmental	\$21,123	\$21,391	Greenwich
NJ PLIGA Charge	\$3,762	\$3,982	American Alternative
<b>TOTAL</b>	<b>\$681,113</b>	<b>\$713,724</b>	

\*NJSIG and Utica declined to quote coverage

G. **GENERAL ITEMS (continued)**

5. **APPROVAL OF PERFORMANCE OF DISTRICT EMERGENCY EVACUATION DRILLS FOR THE 2018/2019 SCHOOL YEAR (APPENDIX G-4)**

That the Board approve the following Resolution:

**RESOLUTION**

**WHEREAS**, the Department of Education in the State of New Jersey requires that two (2) emergency evacuation drills be conducted every school year in accordance with New Jersey Administrative Code N.J.A.C. 6A:27-11.2 and,

**WHEREAS**, said drills must be recorded and documented in the Board of Education minutes,

**NOW THEREFORE BE IT RESOLVED**, that said drills were performed and documented as per **APPENDIX G-4** and will be made a part of the permanent minutes upon Board approval.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 7  
Nays: 0  
Absent: 2 (Mrs. Youngblood Brown and Dr. Critelli)  
Date: June 26, 2019

6. **APPROVAL TO FILE FY20 ESEA CONSOLIDATED GRANT ALLOCATIONS**

That the Board approve the filing of the ESEA Consolidated Grant application in the amount of \$2,136,740. The breakdown is as follows:

Title I Part A Basic, Concentration, Targeted & EFIG	\$1,523,005
Title II Part A	\$ 223,949
Title III	\$ 270,870
Title III - Immigrant	\$ 25,907
Title IV	\$ 93,009
<b>TOTAL</b>	<b>\$2,136,740</b>

<b>Title I Reallocation</b>	<b>\$ 114,299</b>
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That the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. **GENERAL ITEMS (continued)**

7. **APPROVAL TO FILE 2019 - 2020 NJ CHILD ASSAULT PREVENTION GRANT**

That the Board approve the filing of the 2019 - 2020 NJ Child Assault Prevention Grant due June 29, 2019.

That the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

8. **APPROVAL TO FILE FY20 PERKINS GRANT APPLICATION**

That the Board approve the filing of the 2019-2020 Perkins Secondary Grant application in the amount of \$53,518 for the 2019 - 2020 school year.

That the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

9. **APPROVAL TO ACCEPT AAP SUSTAINABLE JERSEY FOR SCHOOLS GRANT PROGRAM FOR FY2020**

That the Board approve the acceptance of the 2019 - 2020 Academy of Alternative Programs "Sustainable Jersey for Schools Grants Program" award, funded by the PSEG Foundation in the amount of \$2,000.

That the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

10. **APPROVAL OF CCLC EXTERNAL EVALUATOR FOR FY2020**

That the Board approve the P2L Group to be the external evaluators for the 21st Century Community Learning Center Grant for the 2019 - 2020 school year in the amount of \$22,200.

That the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. **GENERAL ITEMS (continued)**

11. **APPROVAL TO ACCEPT CHAPTERS 192/193 STATE AID ADDITIONAL FUNDING**

That the Board approve the acceptance of State Aid additional funding for services under Chapter 192/193 in the 2018 - 2019 school year indicated below:

**Chapter 193**

<b><u>Program</u></b>	<b><u>Additional Entitlement</u></b>	<b><u>New Entitlement</u></b>
Initial Exam & Class		
April	\$ 7,638	\$11,457
May/June	\$12,730	\$16,549

That the Board authorize **Bridgette Burt**, **Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

Motion was made by Mrs. Perez, seconded by Mr. Grant and carried by roll call vote that the Board approve the following item (G12).

Ayes (7), Nays (0), Absent (2) Mrs. Youngblood Brown and Dr. Critelli

12. **APPROVAL TO RE-NAME OLD HIGH SCHOOL**

That the Board approve the renaming of the old Long Branch High School located at 391 Westwood Avenue, Long Branch, New Jersey as the Long Branch Historic High School.

Motion was made by Mrs. Perez, seconded by Mr. Grant and carried by roll call vote that the Board approve the following items (G13 – H7).

Ayes (7), Nays (0), Absent (2) Mrs. Youngblood Brown and Dr. Critelli

13. **APPROVAL TO PURCHASE BUSES**

That the Board approve the purchase of 3 buses through the Educational Services Commission of New Jersey co-op purchasing agreement at a cost not to exceed \$326,550.

14. **APPROVAL OF PROFESSIONAL SERVICES**

That the Board approve the professional services agreement with Laurie A. Cancalosi, Ed.D., LLC to provide training, guide input and compose curriculum documents for health and physical education for grades K - 12 at an amount not to exceed \$17,550.

15. **APPROVAL OF 2019 - 2020 SHORE CONFERENCE OFFICIAL FEES**

That the Board approve the 2019 - 2020 Shore Conference official fees as listed on **APPENDIX G-5**.

16. **GIFTS TO SCHOOLS**

Barbara LePosa	\$250 donation to the LBHS Band student fund
DonorsChose.org	Viagrow Black Bucket Aquaponics Culture System Topo Grow Tent Hydroponic Growing System Aqua Sprouts Garden (Value \$665.95)
Barnes & Noble	Gift Card and 161 Books (Value: \$1194.97)

H. **PERSONNEL ACTION**

1. **RETIREMENT**

That the Board accept, with regret and best wishes, the retirement of the following individuals:

**EILEEN RAY**, Learning Disabilities Teacher Consultant, effective July 1, 2019. Mrs. Ray has a total of 44 years of service.

**PATRICIA SKINNER**, Instructional Assistant, effective July 1, 2019. Mrs. Skinner has a total of 15 years of service.

2. **RESIGNATION - CONTRACTUAL POSITIONS**

That the Board accept the resignation of the following individuals:

**MELISSA BROWN**, Amerigo A. Anastasia School teacher, effective July 1, 2019.

**REID GRODER**, High School teacher, effective July 1, 2019.

**BRIANNA JEFFRIES**, High School teacher, effective July 1, 2019.

**KELLY MURPHY**, Speech/Language Specialist, effective July 1, 2019.

**HANSEL PEREZ**, High School teacher, effective July 1, 2019.

3. **RESIGNATION - STIPEND POSITION**

That the Board accept the resignation of the following individual:

**ADAM HARRINGTON**, Middle School Summer School teacher, effective May 23, 2019.

**MELISSA HEGGIE**, Summer Learning Elementary Program teacher, effective May 23, 2019.

**CHELSEY KNOX-BROWN**, Summer Learning Elementary Program teacher, effective

**KATIE MARX**, Summer Learning Elementary Program teacher, effective May 31, 2019.

**NYEMA RODDY**, Extended School Year teacher, effective June 3, 2019.

**TYNEKQUA ROLFE-WIGGS**, Summer Learning Elementary Program substitute teacher, effective June 14, 2019.

**NOEMIA VIDAZINHA**, Summer Enrichment Camp teacher, effective May 28, 2019.

**KELLY WIGGETT**, Summer School teacher, effective June 14, 2019.

4. **APPOINTMENT OF CERTIFIED STAFF**

That the Board approve/ratify the appointment of the following named individual who constitutes a careful selection and screening of applicants and is hereby recommended for an employment contract contingent upon the successful completion of their degree program, New Jersey Department of Education certification requirements, and all other state and federal guidelines including but not limited to: a criminal history clearance and successful clearance of S-414/A-3381 (P.L.2018, c.5). This initial appointment may be changed as District needs develop:

**STEPHANIE BRITO\***

Graphic Design Teacher  
High School  
MA, Step 1  
\$57,645.00



H. **PERSONNEL ACTION (continued)**

4. **APPOINTMENT OF CERTIFIED STAFF (continued)**

Certification: CEAS Teacher of Art  
Education: Monmouth University  
Replaces: New Position  
(Acct. # 15-140-100-101-000-01-60) (UPC # 1499-01-GRART-TEACHR)  
Effective: September 1, 2019

**STEFANIA DE SOUZA FAVARETO\***

Teacher  
George L. Catrambone School  
BA, Step 1  
\$53,645.00

Certification: CE Elementary School Teacher, Gr. K-6  
Education: State University of Campinas  
Replaces: Noemia Vidazinha (resigned)  
(Acct. # 15-240-100-101-000-09-06) (UPC # 1373-09-BILNG-TEACHR)  
Effective: September 1, 2019

**GUILLERMO ITHIER\***

Physics Teacher  
High School  
MA, Step 2  
\$58,645.00

Certifications: CE Teacher of Physics  
Education: Lehman College  
Replaces: Philip Curtis (resigned)  
(Acct. # 15-140-100-101-000-01-00) (UPC # 0932-01-SCNCE-TEACHR)  
Effective: September 1, 2019

**AMANDA OLSEN\***

Mathematics Teacher  
Middle School  
MA, Step 1  
\$57,645.00

Certification: Elementary School Teacher w Middle School Mathematics, Gr. 5-8  
*pending certification\**  
Education: Rutgers University  
Replaces: Joseph Fackenthal (reassignment)  
(Acct. # 15-130-100-101-000-02-00) (UPC # 0248-02-MATHC-TEACHR)  
Effective: September 1, 2019

H. **PERSONNEL ACTION (continued)**

4. **APPOINTMENT OF CERTIFIED STAFF (continued)**

**COLLEEN PARTENOPE\***

Mathematics Teacher  
High School  
BA, Step 3  
\$55,745.00

Certification: CEAS Teacher of Mathematics  
Education: Kutztown University of Pennsylvania  
Replaces: Brianna Jefferies (resigned)  
(Acct. # 15-140-100-101-000-01-00) (UPC # 1094-01-MATH-TEACHR)  
Effective: September 1, 2019

**JENNA MIAH\***

Psychology Teacher  
High School  
MA, Step 1  
\$57,645.00

Certification: CE Teacher of Psychology  
Education: Rutgers University  
Replaces: New Position  
(Acct. # 15-140-100-101-000-01-60) (UPC # 1500-01-PSYCH-TEACHR)  
Effective: September 1, 2019

**CAITLIN WALLING\***

Biology Teacher  
Audrey W. Clark School  
BA, Step 1  
\$53,645.00

Certification: CE Teacher of Biological Science  
Education: University of California San Diego  
Replaces: Amanda Roa-Rosales (transfer)  
(Acct. # 15-140-100-101-000-06-00) (UPC # 1321-06-HSACH-TEACHR)  
Effective: September 1, 2019

5. **APPOINTMENT OF SECRETARY FOR 2019-2020 SCHOOL YEAR**

That the Board approve the appointment of the following individual as a Secretary for the 2019-2020 school year:

**NIJAH PIZZARO\***, Gregory Elementary School Secretary, at \$48,173.00 effective; Pending Fingerprints\*. Replaces: Danah Jetter (reassignment).  
(Acct. # 15-000-240-105-000-07-00) (UPC # 0707-07-ELMPR-SEC102).

H. **PERSONNEL ACTION (continued)**

6. **APPOINTMENT OF INSTRUCTIONAL ASSISTANTS FOR 2019-2020 SCHOOL YEAR**

That the Board approve the appointment of the following individuals as instructional assistants for the 2019-2020 school year:

**ALISSA POPO**, Lenna W. Conrow School at Step 2, Salary \$16.50/hr., effective September 1, 2019. Replaces: Rosa Fernandez (retired)  
(Acct. # 11-216-100-106-000-08-00) (UPC # 0748-08-SEPSD-PARAPF).

**FRANCESCA MANFREDA\***, Gregory School at Step 2, Salary \$16.50/hr., effective September 1, 2019. Replaces: Patricia Skinner (retired)  
(Acct. # 15-214-100-106-000-03-00) (UPC # 0452-07-SEAUT-PARAPF).

7. **APPOINTMENT OF INSTRUCTIONAL AIDE THAT ARE CLASSIFIED AS ONE-TO-ONE (1:1) ASSISTANTS**

That the Board approve the appointment of the following named individual as an Instructional Aide that are classified as One-To-One (1:1) Assistants:

**JENNIFER MARTINS**, High School at Step 7, Salary \$17.05/hr., effective September 1, 2019. (Acct. # 15-240-100-106-000-01-00) (UPC # 1483-01-ESLAN-PARAPF).

**SHATIKA WALLACE\***, Lenna W. Conrow School at Step 7, Salary \$17.05/hr., effective September 1, 2019. Replaces: Alissa Popo  
(Acct. # 11-216-100-106-000-08-00) (UPC # 1440-08-SEPSD-PARAPF).

Motion was made by Mrs. Perez, seconded by Mr. Grant and carried by roll call vote that the Board approve the following items (H8 – H17).

Ayes (6), Nays (0), Abstain (1) Ms. McCaskill, Absent (2) Mrs. Youngblood Brown and Dr. Critelli

8. **PART-TIME AND STIPEND POSITIONS - 2018-2019 SCHOOL YEAR**

That the Board approve/ratify the part-time and stipend position as listed:

**Middle School Head Teacher - Social Studies**

Kimberlee Hoyle

\$3,950

*\*Prorated for Sept/Oct/ Nov*

9. **MEDICAL FILE SCREENER FOR CENTRAL REGISTRATION: SUMMER 2019**

That the Board approve the credentialed substitute nurse as listed:

Laquasia Simonian

\$31.43/hr.

10. **APPOINTMENT OF SUBSTITUTE CUSTODIAN - 2019-2020 SCHOOL YEAR**

That the Board approve the appointment of the substitute custodian as listed:

Cristhian Navarrete Martinez\*

\*pending fingerprints

\*Denotes Personnel sworn in

H. **PERSONNEL ACTION (continued)**

11. **PART-TIME AND STIPEND POSITIONS - SUMMER 2019**

That the Board approve/ratify the part-time and stipend positions as listed:

**DISTRICT**

**Substitute Nurses (July-August)**

\$29.60/hr

Michelle Baker, Suzanne Fitzsimmons,  
Bonnie Monteforte, Noreen Schifano, Mary Whalen

**Substitute Secretaries**

\$10.00/hr

Margarita Cajas

12. **HIGH SCHOOL PART TIME AND STIPEND POSITIONS - SUMMER 2019**

**Guidance Counselor: (3) weeks**

\$31.43/hr /\$1,100.05/wk.(prorated)

Ashley Gwathney, Hema Solanki

**Substitute Teachers**

\$26.00/hr

Jenna Anderson, Akene Dunkley, Marc Hyndsman

13. **EXTENDED SCHOOL YEAR STIPENDS - SUMMER 2019**

That the Board approve/ratify the extended school year stipend positions as listed:

**Bus Aide**

\$9.97/hr.

Ruby Nazon

**Bus Drivers**

\$95.00/day

Kumar Beharry, Dennis Berweiler, Richard Bunce,  
Cesare Iengo, Yvette Rice, Melanie Rizzo, Leonel Valdes

**Instructional Assistants**

\$13.36/hr /\$267.20/wk

Jennifer Martins, Amanda Olsen, Solange Simpson

**Elementary Teacher**

\$26.00/hr /\$520.00/wk

Jennifer Giannone

**CST Case Conference Worker**

\$75.00/case

(School Psychologist): Gerard Flint

**CST Case Worker**

\$150.00/case

(School Psychologist): Gerard Flint

**CST Evaluations**

\$350.00/case

(School Psychologist): Gerard Flint

14. **SUMMER LEARNING PROGRAM STIPEND POSITIONS - SUMMER 2019**

That the Board approve/ratify the part-time and stipend positions as listed:

**EARLY CHILDHOOD/KINDERGARTEN SUMMER ENRICHMENT CAMP**

**Early Childhood/Kindergarten Teacher**

Nicole Bland, Kerryhughley, Jean Ann Wagner \$26.00/hr./\$455.00/wk.(prorated)

H. **PERSONNEL ACTION (continued)**

14. **SUMMER LEARNING PROGRAM STIPEND POSITIONS - SUMMER 2019 (continued)**

**Early Childhood/Kindergarten Instructional Assistants**

Solange Simpson \$13.36/hr./\$233.80/wk.(prorated)

**SUMMER LEARNING ELEMENTARY PROGRAM**

**Elementary Teachers**

Cheryl Kutschman, Thomas Odom \$26.00/hr./\$585.00/wk.(prorated)

**SUBSTITUTE Elementary Teachers**

Ronald Bennett, Karen Herrera\*, Nicole McCreesh \$26.00/hr.  
Andrew Morales, Aleksandra Santiago

**Corridor Aide**

Twana Richardson \$15.71/hr./\$353.48/wk.(prorated)

**Substitute Corridor Aide**

John Severs \$15.71/hr.

15. **PART-TIME AND STIPEND POSITIONS - 2019-2020 SCHOOL YEAR**

That the Board approve/ratify the part-time and stipend positions as listed:

**DISTRICT**

**Building Site Supervisors**

Dorothy Bowles, Kimberly Jones \$25.75/hr.

**Home Instruction**

Paige Brandao, Daniel Brownridge, Jill Careri, Marjorie Chulsky, \$28.84/hr  
Michelle Fowler, Jamie Hayes, Brenda Itzol, Edward Moskal,  
Tristin Nativio, Bentley Odom, Michaeline Odom, Melinda Rodriguez

16. **PROFESSIONAL DEVELOPMENT**

That the Board approve/ratify the attendance of the following staff members at the trainings listed:

**JKM Training, Inc. - Safe Crisis Management: June 24-25, 2019**

Lindsay Bickley, Kristopher Parker not to exceed 15 hours each \$25.24

**PLTW - Computer Science Principles Core Training: July 22 - August 1, 2019**

Nemeil Navarro not to exceed 100 hours \$25.24

**Advanced Placement - Macroeconomics: June 20, 21, 22, 2019**

Lianne Kulik not to exceed 40 hours \$25.24

**Advanced Placement - Calculus AB: June 19-20, 2019**

Alissa Gallo not to exceed 40 hours \$25.24

**Digital Promise Challenge Institute: July 8-10, 2019**

Nemeil Navarro not to exceed 40 hours \$25.24

H. **PERSONNEL ACTION (continued)**

17. **INTER-LOCAL GOVERNMENTAL AGREEMENT FOR 2019-2020 SCHOOL YEAR**

That the Board approve/ratify shared services for telecommunication and virtual server management as listed:

**Shared Telecommunications Services with the City of Long Branch**

Christopher Dringus \$15,000

Charles Pfeister \$10,000

**Coverage Technician**

David Booth \$24/hr

**Virtual Server Management**

Charles Pfeister \$25/hr

Motion was made by Mr. Grant, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following items (H18 – I9).

Ayes (6), Nays (0), Abstain (1) Mrs. Perez, Absent (2) Mrs. Youngblood Brown and Dr. Critelli

18. **FAMILY/MEDICAL LEAVE OF ABSENCE**

That the Board approve/ratify the family/medical leaves of absence as listed on  
- APPENDIX H-1.

19. **CHANGE IN TRAINING LEVEL - 2019-2020 SCHOOL YEAR**

That the Board approve/ratify a change in training level for the following individuals, effective September 1, 2019:

**HEIDY CASTILLO**, EC/Elementary Teacher, from BA to BA +30 on the teacher's salary guide.

**ERIN LAMBERSON**, High School Teacher, from BA +30 to MA on the teacher's salary guide.

**EBONE LAWRENCE**, Elementary School Teacher, from MA to MA +30 on the teacher's salary guide.

**ALISON MUNOZ-CASSIDY**, Elementary School Teacher, from BA to MA on the teacher's salary guide.

**ELIZABETH PARKER**, High School Teacher, from BA +30 to MA on the teacher's salary guide.

**SANDRA RAHILLY**, Middle School Teacher, from BA +30 to MA on the teacher's salary guide.

**ELIZABETH WEST**, Middle School Teacher, from BA +30 to MA on the teacher's salary guide.

20. **STUDENT TEACHER/INTERN PLACEMENT**

That the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2019-2020 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours.

**Fall 2019**

**Monmouth University**

Laurel Monks

**College of New Jersey**

Cheyenne Sommers

**December 2019**

Gregory School

Ebone Lawrence-Smith

Middle School

Nancy O'Toole

H. **PERSONNEL ACTION (continued)**

21. **ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approved the attendance of staff members indicated on the attached list at the conferences indicated - **APPENDIX H-2.**

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **FIELD TRIP APPROVALS**

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made a part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

4. **APPOINTMENT OF PUPIL PERSONNEL SERVICES CONSULTANTS FOR 2019 EXTENDED SCHOOL YEAR (ESY) AND 2019-2020 SCHOOL YEAR**

That the Board approve the following Pupil Personnel Services Consultants for 2019 ESY and 2019-2020 school year on **APPENDIX I-4.**

5. **SBYSP MEDICAL AND PSYCHOLOGICAL SUPERVISION - CONTRACTUAL SERVICES**

That the Board approve the contractual services for the School Based Youth Services as listed:

Dr. Richard Reutter to provide medical supervision to the SBYS Nurse Practitioner and direct primary care to our students, for a total of six hours a week. The cost, not to exceed \$17,098, will cover the period from September 6, 2019 through June 15, 2020.

Brad Madreperl, LCSW, to provide clinical supervision to the SBYS social work staff for a total of four hours per month. His fee is \$65.00 per hour, not to exceed \$2,080, to cover the period from September 6, 2019 to June 15, 2020.

6. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENT FOR PLACEMENT AND TRANSPORTATION FOR THE 2018-2019 SCHOOL YEAR**

That the Board approve the following students for atypical out of district placement and transportation for the 2018-2019 school year:

**HARBOR SCHOOL**  
**EATONTOWN, NEW JERSEY**

Tuition: \$4,978.40/Student

Transportation

\*Extraordinary Aide: \$2,400.00/Student

Effective Dates: 5-28-2019 to 6-20-2019

ID# 7323698731, classified as Eligible for Special Education and Related Services

I. **STUDENT ACTION (continued)**

6. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENT FOR PLACEMENT AND TRANSPORTATION FOR THE 2018-2019 SCHOOL YEAR**

**COASTAL LEARNING CENTER/SOUTH  
HOWELL, NEW JERSEY**

Tuition: \$2,333.12/Student

Transportation

Effective Dates: 6-12-2019 to 6-21-2019

ID#: 1359843677, classified as Eligible for Special Education and Related Services

7. **PLACEMENT OF ATYPICAL TUITION-IN STUDENT FOR THE 2018-2019 SCHOOL YEAR**

That the Board approve the tuition-in student for the 2018-2019 school year:

**NEPTUNE PUBLIC SCHOOL DISTRICT**

State ID#: 1008320956

Placement: Long Branch High School

Tuition: \$12,729.00/Year

Effective: 9-5-2018 to 6-19-2019

State ID#: 9785124098

Placement: Long Branch Middle School

Tuition: \$14,078.00/Year

Effective: 9-5-2018 to 6-19-2019

8. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR - 2019**

That the Board approve the following atypical out of district students for placement and transportation for the 2019 Extended School Year:

**COASTAL LEARNING CENTER/SOUTH  
HOWELL, NEW JERSEY**

Tuition: \$8,622.30/Student

Transportation

Effective Dates: 7-1-2019 to 8-12-2019

ID#: 1359843677, classified as Eligible for Special Education and Related Services

**COLLIER SCHOOL**

**WICKATUNK, NEW JERSEY**

Tuition: \$9,930.00/Student

Transportation

Effective Dates: 7-8-2019 to 8-16-2019

ID#: 7613629719, classified as Eligible for Special Education and Related Services

ID#: 8537356337, classified as Eligible for Special Education and Related Services

**HAWKSWOOD SCHOOL**

**EATONTOWN, NEW JERSEY**

Tuition: \$11,143.80/Student

Transportation

Extraordinary Aide: \$5,550.00/Student

Effective Dates: 7-8-2019 to 8-16-2019



I. **STUDENT ACTION (continued)**

8. **RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR EXTENDED SCHOOL YEAR - 2019 (continued)**

ID#: 7899786625, classified as Eligible for Special Education and Related Services

\*NOTE: Student requires a nurse for bussing

ID#: 9207115220, classified as Eligible for Special Education and Related Services

ID#: 7563734670, classified as Eligible for Special Education and Related Services

ID#: 4477495224, classified Eligible for Special Education and Related Services

\*NOTE: Student requires a nurse

**SCHOOL FOR CHILDREN WITH HIDDEN INTELLIGENCE**

**LAKEWOOD, NEW JERSEY**

Tuition: \$16,297.80/Student

Transportation

Effective Dates: 7-1-2018 to 8-15-2019

ID#: 3282074581, classified as Eligible for Special Education and Related Services

**SEARCH DAY PROGRAM**

**OCEAN, NEW JERSEY**

Tuition: \$13,542.36/Student

Transportation

Effective Dates: 7-1-2019 to 8-23-2019

ID#: 5045607253, classified as Eligible for Special Education and Related Services

**LADACIN/SCHROTH SCHOOL**

**WANAMASSA, NEW JERSEY**

Tuition: \$11,973.00/Student

Transportation

Effective Dates: 7-1-2019 to 8-23-2019

ID#: 9432934105, classified as Eligible for Special Education and Related Services

ID#: 6882635440, classified as Eligible for Special Education and Related Services

\*NOTE: Student requires nurse

ID#: 3589324665, classified as Eligible for Special Education and Related Services

ID#: 5997484479, classified as Eligible for Special Education and Related Services

\*NOTE: Student requires a nurse

ID#: 5696565489, classified as Eligible for Special Education and Related Services

ID#: 9854600407, classified as Eligible for Special Education and Related Services

ID#: 2529898247, classified as Eligible for Special Education and Related Services

9. **CORRECTIONS / REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes listed on APPENDIX I-5.

J. OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS

Vinnie Lepore  
33 Ocean Terrace  
Long Branch, NJ 07740

Mr. Lepore questioned the Board as to whether or not there would be any legal action taken against the City with regard to tax abatements.

The attorney for the Board, Ms. Ajmiri Giner, stated that the Board cannot comment on legal matters.

Mr. Lepore also stated that the City is currently contracting with the Florio firm and felt that this created a conflict with the Board. He asked if the Board was going to take any action against Mrs. Widdis and Mr. Dangler with regard to their non-support of stopping the PILOT programs.

Again the attorney responded that the Board cannot make any comments on legal matters.

Mr. Lepore stated that at the High School graduation ceremony the student who was the Class President made a speech and stated that she was an undocumented student. He felt that other words could have been used such as "immigrant".

Mr. Lepore further stated that at the Green and White awards dinner a municipal judge spoke and he felt that to be inappropriate.

Howie Coleman  
Long Branch, NJ

Mr. Coleman asked the Board, on behalf of his family, what the procedure is for requesting the Middle School library be named in honor of his mother, Beatrice Coleman.

Mr. Covin – Someone will contact you.

Mr. Grant – Mr. Lepore and I have been working very closely with folks to get the current law changed however the Board is limited in our actions. We will continue to move ahead and do what we can do.

Motion was made by Mrs. Perez, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following item (10).

Ayes (7), Nays (0), Absent (2) Mrs. Youngblood Brown and Dr. Critelli

10. RESOLUTION FOR CLOSED EXECUTIVE SESSION – 6:43 P.M.

That the Board approve the following Resolution -

**WHEREAS**, the Open Public Meetings Act (Chapter 231, P.L. 1975) allows for the exclusion from discussion at the public portion of a meeting of certain matters which might endanger the public interest or risk the deprivation of individual rights, and

**WHEREAS**, the Long Branch Board of Education wishes to discuss **the evaluation of the Superintendent of Schools and personnel matters** with the resulting action being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

10. **RESOLUTION FOR CLOSED EXECUTIVE SESSION – 6:43 P.M. (continued)**

**NOW, THEREFORE BE IT RESOLVED**, the Long Branch Board of Education will hold a closed Executive Session immediately in the Board Conference Room, 540 Broadway, Long Branch, New Jersey. It is anticipated that the closed session will not last longer than 60 minutes. Action may be taken in the public portion of the meeting upon recessing of this Executive Session back into the open public meeting.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 7  
Nays: 0  
Absent: 2 (Mrs. Youngblood Brown and Dr. Critelli)  
Date: June 26, 2019

The Board returned to open session at 7:37 P.M.

**ROLL CALL**

Mr. Covin - President	Dr. Critelli - absent	Ms. McCaskill
Mrs. Youngblood Brown –VP - absent	Mr. Zambrano	Mrs. Peters
Mr. Grant	Rev. Bennett	Mrs. Perez

**K. PERSONNEL ACTION**

Motion was made by Ms. McCaskill, seconded by Mr. Grant and carried by roll call vote that the Board approve the following item (K1).

Ayes (7), Nays (0), Absent (2) Mrs. Youngblood Brown and Dr. Critelli

**1. RESOLUTIONS - EMPLOYEE SUSPENSIONS WITH PAY**

That the Board approve the Resolution to suspend with pay Carmen Pereira as listed on **APPENDIX K-1**.

That the Board approve the Resolution to suspend with pay Kelly Longo as listed on **APPENDIX K-1a**.

Motion was made by Mrs. Peters, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following item (K2).

Ayes (7), Nays (0), Absent (2) Mrs. Youngblood Brown and Dr. Critelli

**2. RESOLUTION - EMPLOYEE RE-INSTATEMENT**

That the Board approve the Resolution to reinstate Carmen Pereira as listed on **APPENDIX K-2**.

Motion was made by Mrs. Perez, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following item (K3).

Ayes (7), Nays (0), Absent (2) Mrs. Youngblood Brown and Dr. Critelli

**3. RESOLUTIONS - EMPLOYEE SUSPENSIONS WITH PAY**

That the Board approve the Resolution to suspend with pay and reinstate Robert Miller as listed on **APPENDIX K-3**.

K. **PERSONNEL ACTION (continued)**

Motion was made by Mrs. Peters, seconded by Mrs. Perez and carried by roll call vote that the Board approve the following item (K4).

Ayes (7), Nays (0), Absent (2) Mrs. Youngblood Brown and Dr. Critelli

4. **APPROVAL OF INTER-GOVERNMENTAL AGREEMENT**

That the Board approve the inter-governmental agreement to share Business Office services with the Monmouth Beach Board of Education subject to the final contract approval by the Board attorney, Superintendent of Schools and School Business Administrator.

Mr. Genovese briefed the Board on the anticipated arrangements required using shared services, specifically the Business Office, with Monmouth Beach. He stated that he, Nancy Valenti, Rina Munson and Susan Zambrano would be the individuals that would be working with Monmouth Beach throughout the year. Generally only Mr. Genovese will be going to Monmouth Beach and will make up the time. The compensation would be as follows: Mr. Genovese - \$27,000; Nancy Valenti - \$7,000; Rina Munson - \$9,000; Susan Zambrano - \$3,000, and the Board will be receiving \$19,000.

Mr. Zambrano – If an emergency arose at Monmouth Beach where you had to be there during the day, what would happen?

Mr. Genovese – I would make up that time to ensure that I put in a full day at Long Branch.

Motion was made by Mrs. Perez, seconded by Ms. McCaskill and carried by roll call vote that the Board approve the following items (K5 – K7).

Ayes (7), Nays (0), Absent (2) Mrs. Youngblood Brown and Dr. Critelli

5. **STAFF TRANSFERS/REASSIGNMENTS FOR 2019-2020 SCHOOL YEAR**

That the Board approve the transfers/reassignments of the following staff for the 2019-2020 school year as listed on **APPENDIX K-4**.

Dr. Salvatore reviewed the staff transfers under the attached appendices.

6. **APPOINTMENT OF MIDDLE SCHOOL ACADEMY ADMINISTRATOR**

That the Board approve the appointment of the following named individual as Middle School Academy Administrator effective July 1, 2019:

**JESSICA ALONZO**, Long Branch Middle School Academy Administrator at \$95,000.00. Replaces: Vanessa Giammanco (transfer) (Acct. # 15-000-240-103-000-02-00) (UPC # 0016-02-MSACP-ACADPR).

7. **CHANGE OF FACILITIES MANAGER TITLE - RESOLUTION**

That the Board approve the change of Ann Degnan's title from Facilities Manager to Assistant School Business Administrator for Facilities - **APPENDIX K-5**.

**K. PERSONNEL ACTION (continued)**

Motion was made by Ms. McCaskill, seconded by Mr. Grant and carried by roll call vote that the Board approve the following item (K8).

Ayes (5), Nays (0), Abstain (2) Mr. Covin and Mr. Zambrano, Absent (2) Mrs. Youngblood Brown and Dr. Critelli

**8. RESOLUTION - EMPLOYEE PERMANENT WITHHOLDING OF INCREMENTS FOR 2019-2020 SCHOOL YEAR**

That the Board approve the Resolution to permanently withhold 2019-2020 school year increments for Dina Mattia as listed on **APPENDIX K-6**.

**L. DISCUSSION ITEMS**

Shared services with City of Long Branch

Mr. Covin – We have scheduled a shared services meeting with the City on July 18, 2019 at 5:30 P.M. Let me know if any other Board members are interested in attending.

Mrs. Perez, Ms. McCaskill and Mrs. Peters expressed an interest in attending with Mr. Covin.

Kean University at Long Branch: Degree Programs

Dr. Salvatore discussed with the Board the opportunity to have representatives from Kean University come and teach a doctorate level program for some of our staff that wish to receive an advanced degree.

Boys and Girls Club of Monmouth County

Dr. Salvatore – The Boys and Girls Club of Monmouth County would like to provide an after school program for sixth grade students. The administration is looking into this.

Mr. Zambrano – Is it possible, at the Historic High School, to place some sort of plaque dedicated to disabled war veterans?

Dr. Salvatore – We should be able to come up with a commemorative plaque to honor those men and women.

Dr. Salvatore asked if any Board member objected to the plaque. There were none.

Mrs. Peters – When are we reviewing the Board self-evaluation?

Mr. Covin – At our next agenda meeting.

Dr. Salvatore suggested the Board could either do this one hour before the regular meeting or at the end.

Mrs. Perez – I would prefer to do it at the end.

The other Board members were in agreement.

M. **ADJOURNMENT – 8:30 P.M.**

There being no further discussion, motion was made by Mrs. Perez, seconded by Ms. McCaskill and carried by roll call vote that the Board adjourn the meeting at 8:30 P.M.  
Ayes (7), Nays (0), Absent (2) Mrs. Youngblood Brown and Dr. Critelli

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Florio, Perrucci, Steinhart & Cappelli, LLC	General Counsel	\$165/hr	\$30,000
The Busch Law Group	Special Counsel	\$155/hr	
Wiss and Company	Auditor		
JBA Architecture & Consulting, LLC	Architectural Services		\$57,500
		\$180/hr Managing Principal	
		\$160/hr Principal Architect	
		\$140/hr Associates	
		\$115/hr Senior Designers	
		\$95/hr Junior Designers	
		\$55/hr Clerical Support	
		\$215/hr VP Engineering	
		\$200/hr Director of Engineering	
		\$185/hr Dept. Head Engineering	
		\$170/hr Senior Project Manager	
		\$160/hr Project Manager	
		\$160/hr Sr. Designer/Engineer	
		\$135/hr Engineer	
		\$100/hr CAD II	
		\$85/hr CAD I	
		\$65/hr Admin/Tech Support	
Shore Point Architecture, PA	Architectural Services		
		\$225/hr Principal Architect	
		\$195/hr Principal Engineer	
		\$155/hr Project Engineer	
		\$145/hr Associate Architect	
		\$145/hr Project Manager	
		\$125/hr Staff Architect	
		\$105/hr Technical Staff	
		\$50/hr Clerical Staff	
Hill International, Inc.	Architectural/Engineering		
		\$195/hr Senior Project Manager	
		\$155/hr Project Manager	
		\$160/hr Senior Scheduler	
		\$145/hr MEP Estimator	
		\$155/hr Construction Manager	
		\$125/hr Scheduler	
		\$165/hr Safety Inspector	
		\$185/hr Senior Estimator	
		\$125/hr MEP Inspector	
		\$115/hr Asst. Project Manager	
		\$125/hr Estimator	
		\$125/hr Site/Civil Inspector	
		\$90/hr Project Engineer	
		\$65/hr Administrative Assistant	
Brinkerhoff Environ. Services	Environmental Services		
		\$185/hr Principal/Lead Professional	
		\$185/hr Licensed Site Remediation Pro	
		\$200/hr Principal Consultant/Prof	
		\$150/hr Professional Engineer	
		\$150/hr Senior Project Manager	

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Willis of New Jersey, Inc.	\$115/hr Project Manager		
	\$95/hr NJDEP Certified Subsurface Evaluator		
	\$135/hr AHERA Project Designer		
	\$95/hr Lead Inspector		
	\$95/hr Environmental Scientist/Tech		
	\$85/hr CADD/GIS Technician		
Brown & Brown Benefit Advisors	\$65/hr Administrative Tech. Support		
	Insurance Broker		\$0
	Insurance Broker		\$90,000
	Insurance Broker		\$0
	Insurance Broker		\$27,000
Public Risk Group LLC	Insurance Broker		\$0
	Dental Insurance		
	Dental Option		
	Single - \$24.57		
	Employee & Spouse - \$43.32		
Horizon Dental	Employee & Child - \$43.32		
	Family - \$70.29		
	Dental Choice		
	Single - \$18.23		
	Employee & Spouse - \$34.89		
	Employee & Child - \$34.89		
	Family - \$59.32		\$445,359
American Alternative	Insurance - Package (including Property, Inland Marine, Crime, General Liability), Automobile, Educators Legal Liability, Umbrella, Environmental, NJUEP Excess and Travel Accident		
			\$713,101
Monarch Management Corp.	Student Accident Insurance		\$129,500
	Vision Insurance		
	Single - \$3.34		
National Vision Administrators LLC	Employee & Spouse - \$6.01		
	Employee & Child - \$6.01		
	Family - \$8.68		\$67,617
HCC Life Insurance	Medical Insurance - Stop/Loss Carrier 18/12 month period		\$548,350
Integrity Health	FY20 Plan Management		\$386,000
Meritain	Claims Adjudicator		\$346,608
Selective Insurance Company	Insurance		
	Public Official bonds not to exceed \$1,920		
New Jersey Schools Insurance Group	Commercial Crime not to exceed \$1,797		
			\$1,147,268
Benecard	Insurance - Worker's comp		
	Insurance - Sup. Indemnity Policy		\$20,987
Sodexo	District Prescription Plan Renewal January 1, 2019 - December 31, 2019		
	Food Service Management		\$5,131,410
NJSPA Grants Support Program	General and administrative charge - \$1,272		
	Management fee - \$106		
AssetWorks	Help desk support services for grants		\$14,200
	Fixed asset management		\$1,600



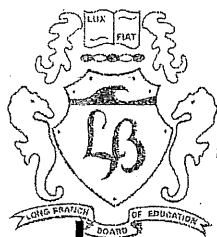
Name of Contractor	Service Provided	Hourly	Flat / Retainer
Frontline	Professional Services-- Integrated software to track and manage staff attendance, recruiting and professional development		
Recapture Technologies	E-Rate Services Management		\$123,020
RWJ Barnabas Health - One Source	Employee Assistance Program		\$36,000
Ocean Township Board of Education	Pupil transportation jointure for 5 students to and from MAST - September 6, 2018 - June 19, 2019		\$17,670
Ocean Township Board of Education	Pupil transportation jointure for 1 student to and from The Shore Center for Students with Autism - September 6, 2018 - June 19, 2019		\$15,020
Somerset County Educational Services Commission	Pupil transportation jointure for 1 Audrey W. Clark School student residing in Franklin Park, NJ - July 3, 2018 - August 17, 2018		\$16,060
Somerset County Educational Services Commission	Pupil transportation jointure for 1 Audrey W. Clark School student residing in Franklin Park, NJ - September 6, 2018 - January 23, 2019		\$6,183
Kinder Glide	Pupil Transportation Services - Children's Center Special Education route		\$23,165
Seman Tov	Pupil Transportation Services - High School Athletics	Route #HSW6-B - \$371.18 Route #HSS2 - \$371.18	\$52,455
Jay's	Transportation services - 21st Century S.T.E.A.M. Program (GLC School) ELEM - 21st - 21ST1, 21ST2, 21ST3, 21ST4		\$33,936
Jay's	Pupil Transportation Services - Joseph M. Ferraina ECLC (J1, J2, J3, J4, J6), Lenna W. Conrow Preschool (L1, L2, L3, L4, L6, L7), Morris Avenue Preschool (M1, M2, M3, M4, M5, M6), Amerigo A. Anastasia School (A1, A2, A3, A4), Gregory School (Y1, Y2, Y3, Y4), George L. Catrambone (G1, G2, G3, G4, G5, G6, G7, G8, G9, G10, G11, G12, G13) and High School Regular Route (LBHS)		\$1,000,290
Seman Tov	Pupil Transportation Services - George L. Catrambone School (G14, G15), Middle School (1MS) and Middle School Special Ed Routes (SMS1, SMS2), HS - Alt, HS (SHS1, SHS2)		\$274,353
Seman-Tov Bus Services	Transportation services - High School athletics		\$150,450
Seman-Tov Bus Services	Transportation services - Middle School athletics		\$22,066

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Box Out Bullying and Young Audiences	Consulting Services - Provides workshops and assembly programs for students and parents in the 21st Century after school program		
Genesis			\$3,860
Advance Assessment	Student Information Systems		\$59,111
	Professional Training		\$89,569
Small Factory Innovations, Inc. (SilAS Application)	Student participation in web-based software focusing on improving the social-emotional skills of students - use of video games and microphones to control their own 3-D avatars		\$30,000
PSAT/NMSQT College Board Readiness and Success Program - High School	PSAT/NMSQT - College Board readiness		\$23,361
Engaged Instruction	10 days of professional development and curriculum support		\$12,000
Rosetta Stone	Language Learning Software and Services - Adult ESL program participants		\$10,062
YMCA	Provide mental health services to special needs and emotionally challenged students		\$24,500
The Power to Live & Learn Group	Evaluators of the 21st Century Community Learning Center grant		\$22,200
Amy's Yogabilities	Professional Services - Yoga and wellness session for students and staff to build strength, flexibility and balance both physically and mentally - September, 2018 - June, 2019		\$15,000
Amy's Yogabilities	Professional Services - yoga and wellness sessions for students and staff - August 6 - 17, 2018		\$1,350
Ellevation	Software and service designed to help staff members support English language learners achieve their goals		\$31,360
Big Brothers/Big Sisters of Monmouth and Middlesex Counties, Monmouth Medical Center and LBHS	Site based mentoring program - September 1, 2018 - August 31, 2021		\$7,000
Big Brothers/Big Sisters of Monmouth and Middlesex Counties, Biotechnology High School and Long Branch Middle School	Mentoring program matching High School students with Middle School students - September 1, 2018 - August 31, 2021		\$10,000
Monmouth University	Pool Rental - High School swim team		\$8,990
Brookdale Community College	Brookdale Education Network for Math, Science, Technology and Literacy		\$8,300
LinkIt! Assessment Management and Analytics Platform	Software License Agreement		\$89,569
Fire Security Technologies	Burglar & Fire Alarm Monitoring Security Systems		\$7,475
Schindler Elevator	Elevator Maintenance & Repairs - 540 Broadway (2), High School (2), Middle School (1), Gregory and Anastasia School (1)		\$25,860

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Fire Security Technologies	Elevator Monitoring - 540 Broadway (2), High School (2), Middle School (1), Anastasia School, (1) Gregory School (1), George L. Catrambone School (1)		\$6,101
Electrical Motor Repair	Emergency Generator Service Maintenance and Repairs - 540 Broadway, High School, Middle School, Anastasia School, JMF ECLC, Morris Avenue School, Audrey W. Clark School, Gregory School and George L. Catrambone School		\$7,500
Fire and Security Technologies	Fire Extinguisher Servicing - District Inspection and Tagging		\$4,100
Fire Security Technologies	Fire Alarm Inspection & Reports - District		\$34,256
Allied Fire & Safety	Fire Sprinkler Protection / Suppression Systems / Fire Pumps / Back Flow Preventers Inspection and Service Maintenance - 540 Broadway, High School, Middle School, Anastasia School, JMF ECLC, Gregory School and George L. Catrambone School		\$8,000
ENCON	HVAC Mechanical Service and Maintenance - 540 Broadway		\$15,560
Johnson Controls	HVAC Automatic Temperature Controls Service and Maintenance - Anastasia School, JMF ECLC, Morris Avenue School, Audrey W. Clark School, Gregory School, Lenna W. Conrow School and George L. Catrambone School		\$24,000
Environmental Connections	HERA - AWC/MOR/LWC/WE Insp. Reports		\$1,850
TempMasters, Inc.	Boiler Service and Maintenance		\$7,640
CQI	Boiler Water Treatment Services		\$4,300
Carrier	HVAC Chiller & Cooling Tower Service and Maintenance - Anastasia School, Gregory School and George L. Catrambone School		\$8,048
Delta Connects	HVAC Automatic Temperature Controls Service and Maintenance - High School		\$24,480
Honeywell	HVAC Mechanical Maintenance and Service - Middle School		\$18,280
Hilsen	Districtwide Pest Management - Monthly Inspections and Servicing		\$8,520
Specialty Graphics	Uniforms - Custodial, Maintenance and Grounds - 3 sets of uniforms and 1 pair of boots \$13,900.60 - Short sleeve/pants/boots \$14,259.70 - Long sleeve/pants/boots		\$28,160
Kepwel Spring Water	Water bottled/5 gallon - 127 Myrtle Avenue/540/Shop @300 - 4 gallon bottled water		\$1,304

Name of Contractor	Service Provided	Hourly	Flat / Retainer
Energy Savings Company	Perform and Manage the districts Energy Savings Improvement Program		\$9,989,488
Waste Management	Refuse and Recyclables Service		\$77,000
Preferred Health Care and Nursing Services - One to one nursing svr	LPN /RN Services	\$49/hour, \$57/hour	\$31,521
Bayada Home Health Care, Inc.	LPN /RN Services	\$55/hr. /\$56/hr	
Sajjad A. Zaidi, M.D.	Consultants - Psychiatrist	\$750/evaluation	
Dorothy Pietrucha, M.D.	Consultant	\$175/evaluation	
Noah Gilson, M.D.	Neurologists	\$400/evaluation	
Caring Family Community Services	Proactive Behavior Intervention program - evaluate students using behavioral and/or clinical methods to identify interventions for students		\$223,668
Realtime Information Technology	Professional Services - Special Education Management Module (SEMM) -		\$24,500
M.A. Passuit LLC	Educational Services - Literacy Consultant - development of ESL and bilingual education staff		\$22,500
Monmouth Medical Center	Medical Services - licensed physician, nurse practitioner and medical consultations		\$42,190
Sunnyside Equestrian Center	Pupil Personnel Services - equine science activities while practicing life skills - horseback riding to fulfill sensory needs		\$9,400
Freehold Child Diagnostic Center, Inc.	Pupil Personnel Services Consultant	\$750/evaluation	
Richard Reutter, M.D.	School Based Youth Services - provide clinical supervision to the SBYS social work staff - 9/6/18 - 6/18/19		\$17,098
Brad Madreperl, LCSW	School Based Youth Services - provide clinical supervision to the SBYS social work staff - 9/6/18 - 6/18/19		\$2,080
Speech-Language Pathologist, Alex Troitino	Pupil Personnel Services Consultant	\$425/evaluation	
Meridian Pediatric Associates - neurologist	Pupil Personnel Services Consultant	\$175/evaluation	
BMW Enterprises, LLC	Pupil Personnel Services Consultant	\$85/hour - bedside instruction	
Department of Children and Families, Division of Child Protection and Permanency	Pupil Personnel Services - School Based Youth Services Contract		\$341,184
DeMonte Therapy Services, LLC - Joan DeMonte, M.A.P.T.	Pupil Personnel Services Consultant	\$87/hour	
Communications Technology Resources, LLC - Joan Bruno	Pupil Personnel Services Consultant	\$550/evaluation \$35/travel (1/2 hour)	
Power Play Pediatric Therapy Center, LLC	Pupil Personnel Services Consultant	\$86/hr Occupational Therapy Services	
Speech Language Specialist - Alexandra Troitino	Pupil Personnel Services Consultant	\$475/evaluation	
West Long Branch Speech and Hearing Center Audiologists	Pupil Personnel Services Consultant	\$275/evaluation/Sandra Fields Kuhn \$275/evaluation/Sandra Jaworski \$510/evaluation/Central Auditory Processing Evaluation	
Delta T. Group Education	Pupil Personnel Services Consultant	\$32/hour - ABA Therapist \$41.75/hour - RN \$33/hour - \$35/hour - LPN	

Name of Contractor	Service Provided	Hourly	Flat / Retainer
		\$40/hour - School Social Workers \$55/hour - COTA \$84.75/hour - Occupational Therapist \$90/hour - Behavioral Specialist \$50/hour - LPN; \$46/hour - RN \$75/hour	
Maxim Nursing Services	Pupil Personnel Services Consultant		
Sharon Diaz Harvey, LPC, NCC	Pupil Personnel Services Consultant		
Nilda M. Collazo - Spanish -Speech Language Specialist	Pupil Personnel Services Consultant	\$575/evaluation	
Marc Seidenstein - Spanish LDTc	Pupil Personnel Services Consultant	\$550/evaluation	
Monica Wood - Spanish Social Worker	Pupil Personnel Services Consultant	\$350/evaluation	
Monica Peter - Spanish Psychologist	Pupil Personnel Services Consultant	\$495/evaluation	
Rosa Tomas - Portuguese Psychologist	Pupil Personnel Services Consultant	\$500/evaluation	
Suzana Vieira Porzio - Portuguese Social Worker	Pupil Personnel Services Consultant	\$500/evaluation	
Celina Ruivo Matos - Portuguese LDTc	Pupil Personnel Services Consultant	\$500/evaluation	
Ana Ferreira - Portuguese Speech Language Specialist	Pupil Personnel Services Consultant	\$600/evaluation	
Resnick Consultants, LLC - Joanne Case	Pupil Personnel Services Consultant	\$150/evaluation	
		\$220/evaluation - Audiologic evaluation with tympanometry \$75/report - Educational report \$675/evaluation - Central auditory processing evaluation with AE \$950/evaluation - Classroom acoustic evaluation to include sound level measures \$175/evaluation - FM amplification evaluation - w/o A/E \$375/evaluation - Functional Hearing Aid evaluation	
Educational Audiology Resources - Donna Merchant	Pupil Personnel Services Consultant		
		Consultation Fees \$160/hour - Educational Audiologist \$250/student - Report/Record review \$900 (3.5 hours) - Half day workshop fee \$1,700 (6 hours) - Full day workshop fee \$350/hour - Basic in-service	
Educational Audiology Resources - Donna Merchant	Pupil Personnel Services Consultant		
		\$550/one evaluation - psychological \$950/two evaluation - educational \$1,350/three evaluation - speech and language	
New Jersey Specialized Child Study Team Evaluation Services for the Deaf and Hard of Hearing	Pupil Personnel Services Consultant		
		\$375/evaluation - Speech and language \$90/hr - Meeting Attendance/IEP's \$90/hr - In-service training \$90/hr - Speech and Language Therapy \$450/evaluation - Bilingual Spanish - English \$400/evaluation - English	
Speech at the Beach - Pam Jones	Pupil Personnel Services Consultant		
		\$375/evaluation - Speech and language \$90/hr - Meeting Attendance/IEP's \$90/hr - In-service training \$90/hr - Speech and Language Therapy \$450/evaluation - Bilingual Spanish - English \$400/evaluation - English	
Spanish Speech Language Specialist - Freda Click	Pupil Personnel Services Consultant		
Seashore Day Camp	Pupil Personnel Services - Swim Program		\$30,000
Essex Regional Educational Services Commission	Pupil Personnel Services Consultant	\$43.30/hour	
Summit Speech School	Pupil Personnel Services Consultant		
		\$155/hour - Consultant Services \$155/hour - Itinerant Teach of the Deaf \$155/hour - Staff/Student In-Service \$250/hour - Review/Observation/Intake	
			\$22,419,461



# MINUTES

APPENDIX G-1

## LONG BRANCH PUBLIC SCHOOLS Long Branch, New Jersey

### GOVERNANCE COMMITTEE MEETING MINUTES

June 12, 2019 at 6:15 p.m.

#### COMMITTEE MEMBERS PRESENT:

Michele Critelli, Ed.D. - Chair  
Lucille Perez  
Donald C. Covin

#### COMMITTEE MEMBER NOT PRESENT:

Avery W. Grant

#### ADMINISTRATORS PRESENT:

Michael Salvatore, Ph.D.  
Alvin L. Freeman, Ed.D.  
Alisa Aquino

**The Committee and Administrators reviewed and discussed the Policies and Regulations as listed. They will be presented to the full Board at its next scheduled meeting on June 26, 2019.**

P 1642      Earned Sick Leave Law (M) (NEW)  
R 1642      Earned Sick Leave Law (M) (NEW)

**P 1642 – Earned Sick Leave Law (M) (New)**

**R 1642 – Earned Sick Leave Law (M) (New)**

New Jersey's Earned Sick Leave Law (Act), N.J.S.A. 34:11D-1 et seq., was approved and requires all New Jersey employers to provide employees one hour of sick leave for every thirty hours worked. The Act has generated many questions and concerns for public school districts.

The definition of "employer" in the Act "does not include a public employer that is required to provide its employees with sick leave with full pay pursuant to any other law, rule, or regulation of this State." The definition of "employee" in the Act "does not include a public employee who is provided sick leave with full pay pursuant to any other law, rule, or regulation of this State." N.J.S.A. 18A:30-2 requires all persons who are "steadily employed" by a school district to receive sick leave with full pay. Therefore, it would appear public school districts are exempt from the provisions of the Act. However, the New Jersey Department of Labor and Workforce Development (NJDOLE) recently released Frequently Asked Questions (FAQ) - Section I – General Questions #4 that states "... employees of the public employer who are not provided with sick leave at full pay under another law or rule of New Jersey are covered under the Earned Sick Leave Law and must be permitted to accrue/be advanced, use, be paid, carry-over, or receive payout of earned sick leave in accordance with the requirements of the Earned Sick Leave Law."

The major concern for public school districts is how the requirements of the Act are applied to certain employment categories in a public school district such as: substitutes; short-term seasonal employees; coaches and extra-curricular advisors; teachers working additional hours in an after-school program or activity; on call hourly employees; home instructors; and other positions that usually do not receive paid sick leave under N.J.S.A. 18A:30-2. School districts do not typically consider persons working in the employment categories listed above as "steadily employed" to be eligible for paid sick leave under N.J.S.A. 18A:30-2. The FAQ includes very good information, but does not address how the requirements of the Act are applied to these employment categories.

A school district is in compliance with the Act if the school district offers paid time off to an employee not covered under N.J.S.A. 18A:30-2, and shall include, but is not limited to personal days, vacation days, and sick days, that may be used for the purposes of the Act in the manner provided by the Act, and is accrued at a rate equal to or greater than the accrual rate described in the Act.

Below are a few of the issues, concerns, and unanswered questions regarding the employment categories that typically do not receive paid sick leave under N.J.S.A. 18A:30-2:

1. The Act and the FAQ clearly indicate all employees working for a New Jersey employer are entitled to earned sick leave. Therefore, substitutes, hourly employees, home instructors, and any other employees of the school district who do not receive paid sick leave under N.J.S.A. 18A:30-2 would be entitled to sick leave under the Act. Contracted substitutes would earn sick leave from the contractor.
2. How does a substitute take earned sick leave when contacted to work?
  - a. Does a substitute accept the position when contacted by the district and then shortly after accepting the substitute assignment call the district requesting the use of earned sick leave for a reason allowed under the Act?
  - b. How would a substitute take earned sick leave using an automated substitute system?
3. Are substitutes required to provide advance notice to the school district when they are not available to work due to a reason covered under the Act. If so, is the district required to pay the substitute for the earned sick leave?
4. It may be possible a school district has to call multiple substitutes for an assignment if the first substitute that is called requests the use of earned sick leave. Under these circumstances, a school district would be incurring two times or more the cost of a substitute depending on the number of substitutes that request the use of their accrued earned sick leave.
5. A school district that uses 50 substitute teachers per day for 180 school days would have 9,000 (50 substitutes x 180 school days) substitute days and based on a 7 hour work day, there would be 63,000 (9,000 substitute days x 7 hours per day) substitute work hours. 63,000 substitute work hours divided by 30 hours required to earned 1 hour of sick leave results in 2,100 earned sick leave hours or 300 substitute work days based on a 7 hour work day. A district that pays \$100 per day for substitute teachers could incur an additional \$30,000 per year for substitute teachers if substitute teachers use all their earned sick leave during the school year.
6. FAQ Section II - Employees Covered/Not Covered by the Act #3 clearly indicates the Act applies to part-time and seasonal employees. Therefore, a school district that employs seasonal summer workers or students to work in and around the school during the summer would be required to provide 1 hour of sick leave for every 30 hours worked. For example, a seasonal summer worker would earn 8 hours of sick leave after working 240 hours - 6 weeks at 40 hours per week. When would these employees be able to use their accrued earned sick leave based on the 120 day eligibility requirement as they are not employed more than 120 days? If an employee is not re-employed within 6 months, the Act does not place any obligation on the employer to carry-over the employee's earned sick leave from their previous employment in the school district.

7. It appears coaches and extra-curricular advisors would only be affected by the Act if the school district reduced the coach's or advisor's stipend if the coach or advisor was sick and unable to fulfill their coaching or advisor responsibilities. It also appears there would be no reason for the school district to provide earned sick leave to a coach or advisor if the school district does not withhold or reduce the pay of a coach or advisor for an absence from their coaching or advisor responsibilities.

8. The FAQ does not specifically address the issue of a school district (public employer) who provides an employee paid sick leave under N.J.S.A. 18A:30-2 for the employee's primary teaching position, but the employee also works an additional position for the school district. For example, a teacher that works in an after-school program 1 hour per day receives sick leave payment for his/her teacher's salary if sick, but would not typically receive sick leave pay for the 1 hour of his/her after-school program. Does this teacher earn 1 hour of paid sick leave under the Act for every 30 hours he/she works in the after-school program? FAQ Section V – How Earned Sick Leave is Paid #2 suggests this employee would also earn sick leave for the after-school program.

9. The Act permits the use of earned sick leave for reasons that are much more expansive than sick leave under N.J.S.A. 18A:30-2, which is only permissible because of the employee's personal disability due to illness or injury. This will cause a situation in a school district when one group of employees covered under the Act will be permitted to use earned sick leave for more reasons than other employees who are permitted to use sick leave under N.J.S.A. 18A:30-2.

The Act requires school districts to track every hour worked by an employee who is not receiving sick leave under N.J.S.A. 18A:30-2. The new Act was effective October 29, 2018 and employees working in the district on or before October 29, 2018 are entitled to use their earned sick leave beginning on February 26, 2019. Employees commencing employment after October 29, 2018 are entitled to use their earned sick leave after 120 calendar days following the date their employment commenced.

Strauss Esmay developed Policy and Regulation Guides 1642 to align with the new Act. The provisions of the Act are complicated and there are several options in the Guides that are available to an employer. Below is a summary of the options with a recommendation for each option we believe is the most advantageous to a public school district:

1. Policy Guide and Regulation Guide B.2 – The Act permits a school district to provide an employee with their full complement of earned sick leave on the first day of each benefit year. It is not recommended a school district provide an employee with a full complement of earned sick leave on the first day of each benefit year. Strauss Esmay recommends this because the school district will not know exactly how much sick leave will be earned by employees in the employment categories in the district that are not receiving sick leave under N.J.S.A. 18A:30-2.

2. Policy Guide and Regulation Guide B.3 – The Act provides a school district the option of permitting or not permitting an employee to use or carry forward from one benefit year to the next more than 40 hours of earned sick leave. It is not recommended a school district permit an employee to carry forward more than 40 hours of earned sick leave. An employee would have to work more than 1,200 hours to earn more than 40 hours of sick leave and it would be very unlikely an employee working more than 1,200 hours per school year would not be considered "steadily employed" and receive sick leave under N.J.S.A. 18A:30-2.

3. Policy Guide and Regulation Guide B.3.b. – The Act permits the school district the option to allow an employee to use earned sick leave prior to 120 calendar days following the date their employment commenced. It is recommended the district not agree to an earlier date of eligibility and consistently apply the 120 day eligibility requirement outlined in the Act.

4. Regulation Guide C.2. – The Act permits school districts to require an employee to submit advanced notice when the earned sick leave being taken is considered foreseeable. It is recommended the school district require employees to provide advanced notice when the earned sick leave being taken is foreseeable for consistency purposes and to provide the district with the ability to find a substitute when applicable.



5. Regulation Guide C.4. – The Act does not require a school district to pay an employee for unused earned sick leave at the end of the benefit year. However, the Act provides the school district the option of offering to pay an employee for unused earned sick leave in the final month of the benefit year. It is recommended the district not pay an employee for unused earned sick leave at the end of the benefit year because the cost will be an unbudgeted expense. Option 1 under section C.4. of the Regulation is recommended.

6. Regulation Guide C.5. – If the district selected the option to provide an employee with the full complement of sick leave on the first day of the benefit year in the Policy Guide and Section B.2. of the Regulation Guide, then Option 1 in Section C.5. should be selected. (not recommended by Strauss Esmay)

If the district selected the option of NOT providing an employee with the full complement of sick leave on the first day of the benefit year in the Policy Guide and Section B.2. of the Regulation Guide, Section C.5. should be removed from the Regulation. (recommended by Strauss Esmay)

Policy and Regulation Guides 1642 align with the Act, but do not resolve all the implementation issues created by the Act and are not addressed in the FAQ. Below are a few of these issues:

1. Providing earned sick leave to substitute employees presents the most difficult challenge. School districts are required under the Act to permit all employees who are not receiving sick leave under N.J.S.A. 18A:30-2 to earn 1 hour of sick leave for every 30 hours worked since October 29, 2018 and these employees are permitted to take the earned sick leave 120 days after October 29, 2018, which is February 26, 2019. School districts will need to track the hours worked by these employees since October 29, 2018 and credit each employee with 1 hour of earned sick leave for every 30 hours worked. These employees are then permitted to take the earned sick leave for the reasons outlined in the Act and Regulation 1642 effective 120 days after the Act's adoption date. Employees commencing employment after October 29, 2018 are eligible to take earned sick leave 120 calendar days after their employment commences.

2. The Act indicates the employee may use earned sick leave 120 calendar days after the employee "commences employment." The Act does not define "commencing employment" and whether "commencing employment" means the date of appointment or the first day the employee actually works in the district after appointment.

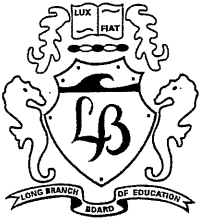
The Act and the FAQ provide little guidance on how a school district shall implement the several provisions of the Act to employees determined by a school district as not "steadily employed" and entitled to sick leave under N.J.S.A. 18A:30-2. In working and communicating with the NJDOL, Strauss Esmay has addressed the issues outlined in this summary and advises districts to download the FAQ for employers which is helpful. ([https://www.nj.gov/labor/forms\\_pdfs/lwdhome/Legal/earnedsickleave.pdf](https://www.nj.gov/labor/forms_pdfs/lwdhome/Legal/earnedsickleave.pdf))

Selecting the options in the Policy and Regulation Guides that appear to be the most advantageous to public school districts, as explained and recommended in this summary, could be confusing. Therefore, Strauss Esmay has provided a copy of the Policy and Regulation Guides with no options selected and an additional copy of the Policy and Regulation Guides with the recommended options selected on each Guide. The recommended options may be altered by a school district to meet local needs. The district or school may want to review the new Earned Sick Leave Law with the Board Attorney.

The new law was effective October 26, 2018 and requires the NJDOL to establish regulations through the NJDOL's administrative code. A final approved version of the newly developed code section is not available and the timetable for its approval is unknown; however, Strauss Esmay recognizes school districts need a Policy and Regulation Guide sooner rather than later. These Guides may need to be revised when the NJDOL administrative code section N.J.A.C. 12:69 is finalized, adopted, and published.

Although the Act does not require a Board Policy, compliance with the Act is mandated making Policy and Regulation Guides 1642 mandated. Both Policy and Regulation Guide 1642 must be adopted by the Board.

Policy Guide 1642 is **MANDATED**  
Regulation Guide 1642 is **MANDATED**



# MINUTES

APPENDIX G-2

## ATHLETICS COMMITTEE MEETING

Tuesday, June 11, 2019 - 5:30pm  
540 Broadway, Long Branch, NJ 07740

### COMMITTEE MEMBERS:

Violeta Peters: Chair  
Caroline Bennett  
Lucille Perez  
Lauren McCaskill

### ADMINISTRATORS:

Michael Salvatore, Ph.D.  
Alvin L. Freeman, Ed.D.  
Jason M. Corley, CMAA

1. (New) Department Committees
  - Academic Committee
  - Discipline Committee
  - Community Service Committee
2. 2019-2020 Shore Conference Officer Slate
  - Mr. Jason M. Corley, Shore Conference Executive Member
3. 2018-2022 NJSIAA Athletic Season Dates
  - Fall: August 12, 2019
  - Winter: November 11, 2019 (Bowling & Swimming); December 2, 2019 (All Sports)
  - Spring: March 6, 2019
4. (New) NJSIAA transfer policy
  - A student athlete must sit (30) days if they transfer into a district after the approved NJSIAA transfer deadline.
  - Fall: July 1, of the upcoming season
  - Winter: October 1 of the upcoming season
  - Spring: February 1 of the upcoming season
5. End of Year Equity Report
  - Department Analysis
  - Sports Gender Analysis
  - Ethcity Analysis
  - College Signing Analysis

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### ATHLETICS COMMITTEE GOALS

The committee members will actively participate in professional dialog pertaining to the budget development of the athletic department, as well as processes to determine athletic eligibility/ ineligibility for student-athletes.

The committee members will seek professional learning experiences pertaining to the following: NJSIAA and NCAA regulations for high school student athletes; educational code; NJ statute; federal guidelines; and policy revisions pertaining to athletics.

# FY 2020 TAX PAYMENT SCHEDULE

APPENDIX G-3

TAXES TO BE RECEIVED: \$47,456,917

CURRENT EXPENSES: \$46,926,994  
DEBT SERVICE: \$529,923

## 2019-20 District Tax

DUE DATE	TYPE OF TAXES	STATUTORY REQUIREMENTS	MONTHLY TOTAL		BALANCE DUE
<b>2019</b>					
JUL 15	CURRENT DEBT SERVICE	\$6,100,510 \$88,875	\$6,189,385		\$41,267,532
AUG 15	CURRENT	\$6,100,509	\$6,100,509		\$35,167,023
SEP 16	CURRENT	\$2,815,620	\$2,815,620		\$32,351,403
OCT 15	CURRENT	\$2,815,620	\$2,815,620		\$29,535,783
NOV 15	CURRENT	\$2,815,620	\$2,815,620		\$26,720,163
DEC 16	CURRENT DEBT SERVICE	\$2,815,618 \$441,048	\$3,256,666		\$23,463,497
<b>TOTAL FOR 2019</b>		\$23,993,420	\$23,993,420		
<b>2020</b>					
JAN 15	CURRENT	\$3,910,583	\$3,910,583		\$19,552,914
FEB 14	CURRENT	\$3,910,583	\$3,910,583		\$15,642,331
MAR 16	CURRENT	\$3,910,583	\$3,910,583		\$11,731,748
APR 15	CURRENT	\$3,910,583	\$3,910,583		\$7,821,165
MAY 15	CURRENT	\$3,910,583	\$3,910,583		\$3,910,582
JUN 15	CURRENT	\$3,910,582	\$3,910,582		\$0
<b>TOTAL FOR 2020</b>		\$23,463,497	\$23,463,497		
<b>GRAND TOTAL</b>		\$47,456,917	\$47,456,917		\$0

**SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT**

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

(d). Drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill. The minutes shall include, but are not limited to, the following:

1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

**REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION**

Date of the school bus emergency evacuation drill:

Thursday, April 4, 2019

Time of day the drill was conducted:

@ arrival time

School Name:

Joseph M. Ferraina Early Childhood Learning Center

Location of the Emergency Evacuation Drill:

80 Avenel Blvd, Side of School Building

Route Number(s):

J1, J2, J3, J4, J5

Name of the school principal/person(s) overseeing the drill:

Linda Alston-Morgan

Other information relative to the emergency evacuation drill:

*Linda Alston-Morgan*



## SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

### REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, April 4, 2019

Time of day the drill was conducted: @ arrival time

School Name: Lenna W. Conrow

Location of the Emergency Evacuation Drill: 335 Long Branch Ave, Avenel Blvd entrance

Route Number(s): L2, L3, L4, L5, L6

Name of the school principal/person(s) overseeing the drill: Bonita Potter-Brown  
*Bonita Potter-Brown*

Other information relative to the emergency evacuation drill:  
8:45 a.m. - Kindergarten students & 9:45 a.m. - Preschool students



## SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

### Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

### REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Friday, April 5, 2019

Time of day the drill was conducted: @ arrival time

School Name: Lenna W. Conrow

Location of the Emergency Evacuation Drill: 335 Long Branch Ave, Avenel Blvd entrance

Route Number(s): L1

Name of the school principal/person(s) overseeing the drill: Bonita Potter-Brown

Other information relative to the emergency evacuation drill:

8:45 a.m.- Kindergarten students & 9:45 a.m.- Preschool students

## SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

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(c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

### REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, April 5, 2019

Time of day the drill was conducted: @ arrival TIME

School Name: Morris Avenue (Satellite Location @ Holy Trinity)

Location of the Emergency Evacuation Drill: 375 Exchange Pl, Parking Lot Bus Arrival Area

Route Number(s): SAT1 & SAT2

Name of the school principal/person(s) overseeing the drill: Matthew E. Johnson

Nicole Trainor Nicole Trainor

Other information relative to the emergency evacuation drill:



## SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

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(b). The school bus driver and bus aide shall participate in the emergency exit drills.

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2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

### REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, April 4, 2019

Time of day the drill was conducted: 8:50-9:20 a.m.

School Name: Morris Avenue

Location of the Emergency Evacuation Drill: 318 Morris Ave. Bus Arrival Area

Route Number(s): M1, M3 (Kindergarten) M2, M4, M5, M6 (Pre-K)

Name of the school principal/person(s) overseeing the drill: Matthew Johnson

Nicole Trainor Nicole Trainor

Other information relative to the emergency evacuation drill:





**SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT**

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
1. All other students shall receive school bus evacuation instruction at least once within the school year.
- (b). The school bus driver and bus aide shall participate in the emergency exit drills.
- (c). Drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity.
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1. Date of the drill;
  2. Time of day the drill was conducted;
  3. School name;
  4. Location of the drill;
  5. Route number(s) included in the drill; and
  6. Name of school principal, or person(s) assigned, who supervised the drill.

**REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION**


Date of the school bus emergency evacuation drill: Thursday, April 4, 2019

Time of day the drill was conducted: @ arrival time: 7:20 AM 743

School Name: Amerigo A. Anastasia

Location of the Emergency Evacuation Drill: 92 Seventh Ave, A.M. Bus Arrival Area

Route Number(s): AG1, AG2, AG3, AG4, AG5

Name of the school principal/person(s) overseeing the drill: Francisco E. Rodriguez 

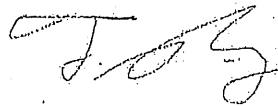
Other information relative to the emergency evacuation drill:

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## SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education.

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

(b). The school bus driver and bus aide shall participate in the emergency exit drills.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

### REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, April 4, 2019

Time of day the drill was conducted: @ arrival time 7:20-743

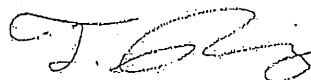
School Name: Amerigo A. Anastasia

Location of the Emergency Evacuation Drill: 92 Seventh Avenue, Front of School Building

Route Number(s): A1, A2, A3, A4

Name of the school principal/person(s) overseeing the drill: Francisco E. Rodriguez

Other information relative to the emergency evacuation drill:



## SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

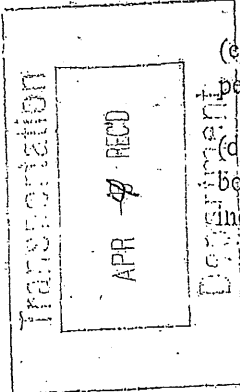
1. All other students shall receive school bus evacuation instruction at least once within the school year.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.



### REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, April 4, 2019

Time of day the drill was conducted: @ arrival time

School Name: George L. Catrambone

Location of the Emergency Evacuation Drill: 240 Park Ave, Front of School Building

Route Number(s): G1, G2, G3, G4, G5, G6, G7, G8, G9, G10, G11, G12, G13, G14, G15

Name of the school principal/person(s) overseeing the drill: Christopher Volpe

Other information relative to the emergency evacuation drill:

# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education.

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

Thursday, April 4, 2019

Time of day the drill was conducted:

@ arrival time

School Name:

Gregory

Location of the Emergency Evacuation Drill:

201 Monmouth Ave, Back parking lot bus arrival lane

Route Number(s):

AG1,AG2,AG3,AG4,AG5

Name of the school principal/person(s) overseeing the drill:

Beth McCarthy

Other information relative to the emergency evacuation drill:

# SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

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1. Date of the drill;
2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

## REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

Monday, April 1, 2019

Time of day the drill was conducted:

@ arrival time.

School Name:

Gregory

Location of the Emergency Evacuation Drill:

201 Monmouth Ave, Front of School Building

Route Number(s):

Y1, Y2, Y3, Y4

Name of the school principal/person(s) overseeing the drill:

Beth McCarthy

Other information relative to the emergency evacuation drill:

**SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT**

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

- (a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.
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- 2. Time of day the drill was conducted;
- 3. School name;
- 4. Location of the drill;
- 5. Route number(s) included in the drill; and
- 6. Name of school principal, or person(s) assigned, who supervised the drill.

**REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION**

Date of the school bus emergency evacuation drill: Thursday, April 4, 2019

Time of day the drill was conducted: 8:50 @ arrival TIME

School Name: Audrey W. Clark (Alternative Academy)

Location of the Emergency Evacuation Drill: 192 Garfield Ave, Front of School Building

Route Number(s): ELEM-ALT, MS-ALT

Name of the school principal/person(s) overseeing the drill: Kristine Villano  
*Kristine L Villano*

Other information relative to the emergency evacuation drill:  
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\_\_\_\_\_  
\_\_\_\_\_

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## SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

### Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

1. All other students shall receive school bus evacuation instruction at least once within the school year.

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3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

### REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill:

Thursday, April 4, 2019

Time of day the drill was conducted:

8:57 @ arrival TIME

School Name:

Audrey W. Clark (Alternative Academy)

Location of the Emergency Evacuation Drill:

192 Garfield Avenue, Front of School Building

Route Number(s):

HS-ALT

Name of the school principal/person(s) overseeing the drill:

Kristine Villano

*Kristine Villano*

Other information relative to the emergency evacuation drill:

*Scanned*

## SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

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2. Time of day the drill was conducted;
3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

### REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, April 4, 2019

Time of day the drill was conducted: @ arrival time

School Name: Long Branch Middle School

Location of the Emergency Evacuation Drill: 350 Indiana Ave, 6th Grade Entrance

Route Number(s): LBMS, SMS1, SMS2

Name of the school principal/person(s) overseeing the drill: James Brown

Other Information relative to the emergency evacuation drill:



**SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT**

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a). School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

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3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

**REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION**

Date of the school bus emergency evacuation drill: 7:00 AM Thursday, April 4, 2019

Time of day the drill was conducted: @ arrival TIME

School Name: Long Branch High School

Location of the Emergency Evacuation Drill: 404 Indiana Ave, Leadership Entrance

Route Number(s): LBHS

Name of the school principal/person(s) overseeing the drill: Vincent Muscillo

Other Information relative to the emergency evacuation drill:

## SCHOOL BUS EMERGENCY EVACUATION DRILL REPORT

School Bus emergency evacuation drills shall be conducted twice each school year according to the New Jersey Administrative Code (NJAC 6A:27-11.2).

Emergency evacuation drills and safety education

(a): School administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school.

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3. School name;
4. Location of the drill;
5. Route number(s) included in the drill; and
6. Name of school principal, or person(s) assigned, who supervised the drill.

### REPORT OF THE COMPLETION OF THE SCHOOL BUS EMERGENCY EVACUATION DRILL TO THE BOARD OF EDUCATION

Date of the school bus emergency evacuation drill: Thursday, April 4, 2019

Time of day the drill was conducted: 7:00 AM @ arrival TIME

School Name: Long Branch High School

Location of the Emergency Evacuation Drill: 404 Indiana Ave, Leadership Entrance

Route Number(s): SHS1, SHS2

Name of the school principal/person(s) overseeing the drill: Vincent Muscillo

Other information relative to the emergency evacuation drill:

**2019-2020 SHORE CONFERENCE RECOMMENDED OFFICIAL FEES****FALL SPORTS:**

<u>FOOTBALL</u>	Varsity/Clock Operator	\$ 88.00
	Sub Varsity/ Chains	\$ 62.00
<u>FIELD HOCKEY</u>	Varsity	\$ 80.00
	Sub Varsity	\$ 59.00
<u>GYMNASTICS</u>	Varsity	\$ 87.00
	Sub Varsity	\$ 60.00
<u>B&amp;G SOCCER</u>	Varsity	\$ 84.00
	Sub Varsity	\$ 60.00
<u>B&amp;G VOLLEYBALL</u>	Varsity/JV	\$ 125.00
	Varsity	\$ 79.00
	Sub Varsity	\$ 51.00
	1 frosh/1 JV - stay for V	\$ 140.00
<u>CROSS COUNTRY</u>	Varsity (Dual)	\$ 71.00
	Varsity (More the Dual)	\$ 10.00 per school
	Varsity ( plus sub-varsity race)	\$ 10.00 per sub-varsity race
	Assignor Fee	\$ 50.00 per school

**WINTER SPORTS:**

<u>B&amp;G BASKETBALL</u>	Varsity	\$ 84.00
	Sub Varsity	\$ 61.00
<u>WRESTLING</u>	Varsity	\$ 92.00
	Sub Varsity	\$ 54.00
<u>SWIMMING</u>	Boys & Girls Dual	\$ 89.00
	Boys or Girls Single	\$ 77.00
<u>ICE HOCKEY</u>	Varsity	\$ 94.00
	Sub Varsity	\$ 67.00

**SPRING SPORTS:**

<u>SOFTBALL</u>	Varsity	\$ 79.00
	Sub Varsity	\$ 61.00
<u>BASEBALL</u>	Varsity	\$ 85.00
	Sub Varsity	\$ 62.00
<u>TRACK &amp; FIELD</u>	2 Teams-Dual (3 certified officials)	\$ 80.00
	3 Teams-Tri (4 certified officials)	\$ 92.00
	4 Teams-Double Dual (5 certified officials)	\$ 115.00
	Assignor Fee.	\$ 50.00
<u>B&amp;G LACROSSE</u>	Varsity	\$ 88.00
	Sub Varsity	\$ 62.00

**2019-20 SHORE CONFERENCE RECOMMENDED OFFICIAL FEES**  
**NOTES AND POLICY**

1. As per Shore Conference Constitution, all fees are approved recommendations from the Executive Committee. Individual Schools or Boards of Education are not mandated to pay these recommended fees.
2. If an official reports for a game and the game is postponed before it starts, due to weather/field conditions, the official should receive a full game rate for that level they were assigned.
3. If a school is notified that only one official is supplied, that official should be paid the following:  
    \* Sub Varsity receives a varsity fee   \* Varsity receives a varsity rate plus ½ Varsity rate.
4. If a school requests a Sub Varsity official in Wrestling and only has a few wrestlers, the official receives a full Sub Varsity fee. If a Varsity official is asked to do a few Sub Varsity matches he should be paid \$5.00 per match up to 5 matches. Anything over 5 matches is a Sub Varsity fee.
5. Individual Gymnasts competing in meets with other Shore Conference teams shall pay the following official fee: \$7.00 per judge per event.
6. If a school requests an official to travel out of the Shore area for a NJSIAA state game/match there shall be a travel fee equal to that sport's Sub Varsity fee. If the NJSIAA assigns an official from the Shore no travel fee is required.

**INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE**

**NICHOLETTE BALLARD**, Pupil Personnel Services social worker, effective September 1, 2019.  
**GAIL BECKER**, Morris Avenue School teacher, effective June 11, 2019.  
**STACIE BRODERICK**, High School teacher, effective September 1, 2019.  
**DONNA CLAY**, A.A. Anastasia School teacher, effective June 5, 2019.  
**FRANCES O'HARE**, Audrey W. Clark School instructional assistant, effective June 12, 2019.  
**ELISA PEREZ**, George L. Catrambone School teacher, effective May 20, 2019.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS**

**GINA BISOGNA**, Pupil Personnel Services speech language specialist, from September 3, 2019 to October 30, 2019.  
**KRISTIN BERNHARD**, Lenna W. Conrow School teacher, from October 1, 2019 to December 3, 2019.  
**DONNA CLAY**, A.A. Anastasia School teacher, from May 20, 2019 to June 4, 2019.  
**JAMIE DIPERSIO**, High School secretary, from September 23, 2019 to October 8, 2019.  
**KILEY FALLON**, Middle School teacher, from September 9, 2019 to November 26, 2019.  
**MEGAN LIBERATORE**, Lenna W. Conrow School teacher, from October 16, 2019 to October 31, 2019.  
**CAITLIN MAURO**, Middle School teacher, from May 13, 2019 and May 14, 2019.  
**ALBERTO MORENO**, George L. Catrambone School corridor aide, from May 17, 2019 to June 18, 2019.  
**ELIZABETH PARKER**, High School teacher, from September 3, 2019 to December 3, 2019.  
**ELISA PEREZ**, George L. Catrambone School teacher, from April 16, 2019 to May 17, 2019.  
**BONITA POTTER-BROWN**, Lenna W. Conrow School principal, from June 19, 2019 to July 8, 2019.  
**ANA SANER**, High School instructional assistant, from May 13, 2019 to June 18, 2019.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS**

**GAIL BECKER**, Morris Avenue School teacher, from June 4, 2019 to June 10, 2019.  
**JAMIE DIPERSIO**, High School secretary, October 9, 2019 to October 29, 2019.  
**CAITLIN MAURO**, Middle School teacher, from May 15, 2019 to May 31, 2019.

**FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS**

**KRISTIN BERNHARD**, Lenna W. Conrow School teacher, from December 4, 2019 to April 6, 2020.  
**GINA BISOGNA**, Pupil Personnel Services speech language specialist, from October 31, 2019 to April 6, 2020.  
**JAMIE DIPERSIO**, High School secretary, October 30, 2019 to December 31, 2019.  
**KILEY FALLON**, Middle School teacher, from November 27, 2019 to December 31, 2019.  
**MEGAN LIBERATORE**, Lenna W. Conrow School teacher, from November 1, 2019 to January 30, 2020.  
**CAITLIN MAURO**, Middle School teacher, from June 3, 2019 to June 18, 2019.

**REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY**

**ELIZABETH PARKER**, High School teacher, from December 1, 2019 to December 31, 2019.

## CONFERENCES

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12=14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed.

### **Donald Clark**

**\$698.50**

HS Band Teacher, to attend Vivace Productions, Director & Staff Workshop, sponsored by Vivace Productions, to be held on **July 22, 23, 24, 25, 2019** at West Chester University, West Chester, Pa (ACCT: 15-000-240-500-169-01-44).

### **Nemeil Navarro**

**No Cost to District**

HS Math Teacher, to attend Digital Promise Challenge Institute, sponsored by Digital Global Promise, to be held on **July 8, 9, 10, 2019** at Embassy Suites by Hilton Monterey Bay, Seaside, CA. (ACCT: No Cost to District)

### **Nemeil Navarro**

**\$3,327.88**

HS Math Teacher, to attend 2019 Project Lead the Way Computer Science Principles Core Training (PLTW), sponsored by Project Lead the Way to be held on **July 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 2019 & August 1, 2, 2019** at AMA Conference Center, Atlanta, GA. (ACCT: 15-000-240-500-169-01-44).

### **Frank Riley**

**\$1,315.00**

HS Leadership Principal, to attend 2019 National Association of Secondary School Principals Conference (NASSP), sponsored by the National Association of Secondary School Principals to be held **July 17, 18, 19, 2019** at Hynes Convention Center, Boston, MA. (ACCT: 15-000-240-500-167-01-44).

### **Michael Salvatore, Ph.D.**

**\$366.00**

Superintendent of Schools, to attend American Association of School Administrators Governing Board Meeting, sponsored by American Association of School Administrators to be held on **July 8, 9, 10, 2019** at Hyatt Regency on Capitol Hill, Washington, DC (ACCT: 11-000-230-585-390-12-44).

**Monthly HIB Report**

Reporting Period - May 21, 2019 - June 18, 2019

**Summary**

Total: Four (4) HIB investigations, four (4) confirmed

**Gregory School**

One (1) investigation, one (1) incident confirmed as HIB

**George L. Catrambone School**

One (1) investigation, one (1) incident confirmed as HIB

**Audrey W. Clark School**

One (1) investigation, one (1) incident confirmed as HIB

**Middle School**

One (1) investigation, one (1) incident confirmed as HIB

## **APPENDIX I-2**

Field trip approvals will be made a part of the permanent minutes upon Board approval.

There were no field trips slated for approval this month.



**PLACEMENT OF STUDENTS ON HOME INSTRUCTION**

ID#: 80100294

ID#: 20192554

ID#: 01002146

**TERMINATION OF STUDENTS ON HOME INSTRUCTION**

ID#: 08001704

ID#: 01003813

**APPROVAL OF PLACEMENT OF STUDENT ON HOME INSTRUCTION  
(RESIDENTIAL)**

ID#: 80100136

PIP HI at a rate of \$50.00 per hour, 10 hours per week

ID#: 01002863

PIP HI at a rate of \$55.00 per hour, 10 hours per week

**APPOINTMENT OF PUPIL PERSONNEL SERVICES CONSULTANTS FOR THE 2019  
EXTENDED SCHOOL YEAR AND 2019-2020 SCHOOL YEAR**

**CENTER FOR NEUROLOGICAL AND NEURODEVELOPMENT HEALTH**

Ronald Barabas, M.D. \$660/Eval

**HERMAN, ANAYIOTOS, GENNARO, GILSON & PONCE NEUROLOGY, P.A.**

Noah Gilson, M.D. \$410/Eval

**FREEHOLD CHILD DIAGNOSTIC CENTER**

Saijad Zaidi, M.D. \$925/Eval

**MERIDIAN PEDIATRIC ASSOCIATES, P.A.  
NEUROLOGIST**

Dr. Dorothy Pietrucha, M.D. \$175/Eval

**WEST LONG BRANCH SPEECH AND HEARING CENTER AUDIOLOGISTS**

Sandra Fields Kuhn \$275/Eval  
Sandra Jaworski \$275/Eval  
Central Auditory Processing Evaluation \$535/Audio

**NEW JERSEY SPECIALIZED CHILD STUDY TEAM  
EVALUATION SERVICES FOR THE DEAF AND HARD OF HEARING**

Psychological \$550/one Eval  
Educational \$950/ two Eval  
Speech and Language \$1,350/ three Eval

**SPEECH AT THE BEACH-Pam Jones**

Speech and Language Evaluation \$400/ Eval  
Meeting Attendance/ IEP'S \$90.00/Hour  
Speech and Language Therapy \$90.00/Hour

**SPANISH SPEECH-LANGUAGE SPECIALIST-Fred Glick**

Bilingual Spanish-English \$450/Eval  
English \$400/Eval

**DELTA T. GROUP EDUCATION**

ABA Therapist \$35/Hour  
RN \$41.75/Hour  
School Social Worker \$42/Hour  
Cota \$53/Hour  
Occupational Therapy \$84.75/Hour  
Behaviorist \$90/Hour  
LPN \$33.35/Hour

<b><u>DEMONTE THERAPY SERVICES, LLC</u></b>	
Joan Demonte	\$87.50/hr
<b><u>SPANISH SPEECH-LANGUAGED SPECIALIST</u></b>	
Nilda M. Collazo	\$575/Eval
<b><u>SPANISH SPEECH- LANGUAGE SPECIALIST</u></b>	
Alexandra Troitino	\$425/Eval
<b><u>SPANISH LDTC</u></b>	
Marc Seidenstein	\$550/Eval
<b><u>SPANISH SOCIAL WORKER</u></b>	
Monica Wood	\$350/Eval
<b><u>SPANISH PSYCHOLOGIST</u></b>	
Monica Peter	\$495/Eval
<b><u>PORTUGUESE PSYCHOLOGIST</u></b>	
Rosa Tomas	\$500/Eval
<b><u>PORTUGUESE SOCIAL WORKER</u></b>	
Suzana Vieira Porzio	\$500/Eval
<b><u>PORTUGUESE LDTC</u></b>	
Celina Ruivo Matos	\$525/Eval
<b><u>PORTUGUESE SPEECH- LANGUAGE SPECIALIST</u></b>	
Ana Ferreira	\$600/Eval
<b><u>PREFERED HEALTHCARE AND NURSING SERVICES</u></b>	
One to One Nursing Services	\$59/Hour for RN \$51.00/Hour for LPN
<b><u>SPEECH SUMMIT</u></b>	
Itinerant Teacher of the Deaf	\$165/hr
Consultative Services	\$165/hr
<b><u>BAYADA HOME HEATH CARE</u></b>	
For bussing assistance –RN/LPN	\$55/hr
RN for school	\$56/hr
<b><u>RESNICK CONSULTANTS, LLC</u></b>	
Joanne Case, Educational Audiologist	\$160/hr
<b><u>POWER PLAY PEDIATRIC THERAPY</u></b>	
	\$87/hr

**COMMUNICATION TECHNOLOGY RESOURCES, LLC**

Joan Bruno	
2 hour AAC evaluation w/report	\$550
Hourly Consult Fee	\$120
4 hour in-service	\$450
5 hour in-service	\$550
6 hour in-service	\$600
Per ½ hour travel	\$35
Expert witness rate	TBD

**EDUCATIONAL AUDIOLOGY RESOURCES**

Donna Merchant, Audiologist

**Diagnostic:**

Audiologic Evaluation with Tympanometry	\$220.00
Educational Report Additional	\$75.00
Central Auditory Processing Evaluation w/ AE	\$675.00
Educational Report Included	
Classroom Acoustic Evaluation	\$950.00
Sound Level Measures (SLM) – First Onsite Visit –At Billable Rates	
*Additional onsite visits at billable rates	
FM Amplification Evaluation w/o A/E	\$175.00
Functional Hearing Aid Evaluation	\$375.00

**Consultation Fees:**

Educational Audiologist Hourly rate (per hour)	\$160.00
On-site and/or in office – Includes FM Programming	
Billable rate pro-rated for email and phone consultations	
Includes meeting requests (IEP, 504, I&RS, Staffing)	
Report/Record Review	\$250.00
Half Day Workshop Fee (3.5 hours)	\$900.00
Full Day Workshop Fee (6 hours)	\$1,700.00
Basic In-service – one hour	\$350.00

**Other Services:**

Auditory Training (per hour)	\$150.00
Custom Ear Molds for Hearing Aids	\$90.00 each
	\$180.00 pair

**MAXIM HEATHCARE SERVICES**

One to one nursing services	\$48/LPN
	\$52/RN

**PROFESSIONAL COUNSELING**

Sharon Diaz-Harvey, LPC, NCC	\$75/hr
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**CORRECTIONS/REVISIONS TO MINUTES**May 1, 2019EXTENDED SCHOOL YEAR SERVICES - SUMMER 2019

ESY Bus Aides, \$11.00/hr./\$199.40/wk. This should have read \$9.97/hr.

APPROVAL OF CONTINUATION OF SALARIES AND CONTRACTS

Susan Bennett, Secretary, read: \$61,675. This should have read: \$56,858.  
 Louise Berryhill, Secretary, read: \$61,675. This should have read: \$56,858.  
 Dactilia Booth, Secretary, read: \$61,675. This should have read: \$56,858.  
 Heidy Castillo, Teacher BA, read: \$57,945. This should have read: \$56,845  
 Maria Chaves, Secretary, read: \$61,675. This should have read: \$56,858.  
 Tracey Cummings, Teacher BA, read: \$57,945. This should have read: \$56,845  
 Felicia Gadson, Secretary, read: \$61,675. This should have read; \$56,858.  
 Antoinette Galloway, Secretary, read: \$61,675. This should have read: \$56,858.  
 Jamie Hayes, Secretary, read: \$61,675. This should have read: \$56,858.  
 Lisa Johnson, Secretary, read: \$61,675. This should have read: \$56,858.  
 Kimberly Jones, Secretary, read: \$61,675. This should have read: \$56,858.  
 Lianne Kulik, Teacher MA, read: \$61,945. This should have read: \$60,845.  
 Almira Luccarelli, Secretary read: \$61,675. This should have read: \$56,858.  
 Amanda Macdonald, Teacher BA read: \$57,945. This should have read: \$56,845.  
 Karina McIntyre, Social Worker, read: \$62,345. This should have read: \$63,445.  
 Maria Navarrete, Secretary, read: \$61,675. This should have read: \$56,858.  
 Meghan Rathjen, Teacher MA, read: \$58,645. This should have read: \$59,745.  
 Terri Roberts, Secretary, read: \$61,675. This should have read: \$56,858.  
 Matilde Roman, Secretary, read: \$61,675. This should have read: \$56,858.  
 Staci Ann Sarno, Teacher BA, read: \$57,945. This should have read: \$56,845  
 Tessy Simoes, Teacher BA, read: \$57,945. This should have read: \$56,845.  
 Gina Sims, Secretary, read: \$61,675. This should have read: \$56,858.  
 Alexander Smiga, Teacher BA, read: \$56,845. This should have read: \$57,945.  
 Juliette Trombetta, Secretary, read: \$61,675. This should have read: \$56,858.

LBSEA MEMBERS WHO SHOULD RECEIVE A \$2,500.00 STIPEND FOR THE 2019 - 2020 SCHOOL YEAR:

Susan Bennett, Louise Berryhill, Dactilia Booth, Maria Chaves, Felicia Gadson, Antoinette Galloway, Jamie Hayes, Lisa Johnson, Kimberly Jones, Almira Luccarelli, Maria Navarrete, Terri Roberts, Matilde Roman, Gina Sims, Juliette Trombetta  
 This should have read: LONG BRANCH SUPERVISORS AND COORDINATORS ASSOCIATION (LBSCA) MEMBERS WHO ARE TO RECEIVE \$2,500.00 STIPEND FOR THE 2019-2020 SCHOOL YEAR:

Nicole Esposito, Chantal Gudzak, Melanie Harding, Lonell Klina, Roseann Liriano, Jennifer Steffich, Jena Valdiviezo

### CONFERENCES

Superintendent of Schools, Michael Salvatore, Ph.D. to attend New Jersey Association of School Administrators Spring Conference (NJASA) sponsored by New Jersey Assoc. Of School Leadership Conference, to be held May 15, 16, 2019 at Caesars Atlantic City Hotel & Casino, Atlantic City, NJ (ACCT: 11-000-230-585-390-12-44). This should have read May 15, 16, 17, 2019.

### FAMILY/MEDICAL LEAVE OF ABSENCE

ELIZABETH PARKER, High School teacher from September 3, 2019 to November 8, 2019 using sick days. This should have read from September 3, 2019 to November 27, 2019 using sick days.

May 22, 2019

### RECOMMENDATION FOR ATYPICAL OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2018-2019 SCHOOL YEAR

DCF Regional School - Cumberland Campus - ID#: 5310607467, classified as Eligible for Special Education and Related Services - Effective Date - 4-29-2018 - 6-30-2019. This should have read an effective date of 4-25-2019 to 6-30-2019.

### APPOINTMENT OF CERTIFIED STAFF

Karen Herrera, Elementary Teacher, George L. Catrambone School, Replaces: Noemia Vidazinha (UPC # 1373-09-BILNG-TEACHR) (Acct. # 15-240-100-101-000-09-06). This should have read, Replaces: Margaret Dos Santos (transfer) (UPC # 1340-09-BILNG-TEACHR) (Acct. # 15-204-100-101-000-09-06).

March 27, 2019

### FAMILY/MEDICAL LEAVE OF ABSENCE

LAURIE DALTON, Long Branch High School instructional assistant from April 17, 2019 to May 13, 2019 using sick days, from May 14, 2019 to May 31, 2019 using paid days, from June 3, 2019 to June 12, 2019 unpaid. This should have read, from May 10, 2019 to May 30, 2019 using sick days, from May 31, 2019 to June 18, 2019 using paid days.

RESOLUTION

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay **CARMEN PEREIRA**, a bus aide, effective May 24, 2019 pending the results of an investigation.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 7  
Nays: 0  
Absent: 2 (Mrs. Youngblood Brown and Dr. Critelli)  
Date: June 26, 2019

RESOLUTION

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay **KELLY LONGO**, a teacher, effective June 12, 2019 pending the results of a criminal investigation.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 7  
Nays: 0  
Absent: 2 (Mrs. Youngblood Brown and Dr. Critelli)  
Date: June 26, 2019



**RESOLUTION**

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay **CARMEN PEREIRA**, a bus aide, effective May 24, 2019 pending the results of an investigation.

**AFTER A THOROUGH REVIEW OF EVIDENCE**, it has been decided that the aforementioned employee return back to her designated position effective September 1, 2019.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 7  
Nays: 0  
Absent: 2 (Mrs. Youngblood Brown and Dr. Critelli)  
Date: June 26, 2019

**RESOLUTION**

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay **ROBERT MILLER**, an audio/video technician, effective May 24, 2019 in order to conduct an investigation.

**AFTER A THOROUGH REVIEW OF EVIDENCE**, it has been decided that the aforementioned employee return back to his designated position on June 12, 2019.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes: 7  
Nays: 0  
Absent: 2 (Mrs. Youngblood Brown and Dr. Critelli)  
Date: June 26, 2019

**ERICA SOTO**, from Amerigo A. Anastasia School teacher to Joseph M. Ferraina Early Childhood Learning Center teacher.

**AMANDA ROA-ROSALES**, from Audrey W. Clark School teacher to Long Branch High School teacher.

**LINDA ANDRADE**, from Audrey W. Clark School teacher to Long Branch High School teacher.

**MARIA PANIZZI**, from George L. Catrambone School teacher to Gregory School teacher.

**MARGARET DOS SANTOS**, from George L. Catrambone School teacher to Long Branch Middle School teacher.

**DANAH JETTER**, from Gregory School secretary, 12 months to Gregory School secretary, 10 months.

**CHRISTINA BENANTI**, from Joseph M. Ferraina Early Childhood Learning Center teacher to Morris Avenue School teacher.

**FRANCINE MARUCCI**, from Joseph M. Ferraina Early Childhood Learning Center teacher to Amerigo A. Anastasia School teacher.

**MEGHAN RONAN**, from Lenna W. Conrow School teacher to Joseph M. Ferraina Early Childhood Learning Center teacher.

**RENEE YENELLA**, from Lenna W. Conrow School teacher to Amerigo A. Anastasia School teacher.

**KATHRYN STONE**, from Morris Avenue School teacher to Lenna W. Conrow School teacher.

**NICHELE DOUGLAS**, from Morris Avenue School teacher to Joseph M. Ferraina Early Childhood Learning Center teacher.

**JORGE MOTA**, from Morris Avenue School corridor aide to Long Branch Middle School corridor aide.

**DINA MATTIA**, from Long Branch Middle School teacher to Joseph M. Ferraina Early Childhood Learning Center teacher.

**MICHAEL JONES**, from Long Branch High School corridor aide to Morris Avenue School Satellite -TRINITY corridor aide.

**ANA SANER**, from Long Branch High School instructional assistant to Long Branch Middle School 1:1 Instructional Assistant.

**SHARON DEAN**, from Pupil Personnel Services/District In-school Suspension teacher to Pupil Personnel Services Social Worker.

**RONNIE BENNETT**, from Pupil Personnel Services/District Resource Program Pull-Out Support teacher to Pupil Personnel Services/District In-School Suspension teacher.

**MARJORIE CHULSKY**, from Amerigo A. Anastasia School teacher to George L. Catrambone School teacher.

**JOY DANIELS**, from Amerigo A. Anastasia School Vice Principal to Director of Early Childhood.

**JAMES BROWN**, from Long Branch Middle School Lead Principal to Long Branch High School Lead Principal.

**VANESSA GIAMMANCO**, from Long Branch Middle School Academy Administrator to Long Branch High School Academy Administrator.

**FRANK RILEY**, from Long Branch High School Academy Administrator to Long Branch Middle School Lead Principal.

**VINCENT MUSCILLO, JR.**, from Long Branch High School Lead Principal to Historic High School Principal.

**RESOLUTION**

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, hereby re-names the following position: Facilities Manager will become Assistant School Business Administrator for Facilities.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:  
Nays:  
Absent:  
Date: June 26, 2019

## RESOLUTION

**BOARD OF EDUCATION OF THE CITY OF LONG BRANCH**  
**IN THE COUNTY OF MONMOUTH**

**BE IT RESOLVED**, that the Board of Education of the City of Long Branch, in the County of Monmouth ("Board of Education"), based on the recommendation of the Superintendent of Schools, suspended with pay **DINA MATTIA**, a teacher, effective March 22, 2019 pending the results of an investigation.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education that the Superintendent of Schools is authorized to reinstate **DINA MATTIA**, effective September 1, 2019 and permanently withhold the employment and adjustment increments which **Mrs. Mattia** would have received for the 2019-2020 school year.

**BE IT FURTHER RESOLVED** that the Superintendent of Schools shall notify **Mrs. Mattia** of this decision and the reasons within ten (10) days of this date.

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

Ayes:  
Nays:  
Absent:  
Date: June 26, 2019